



Finance Committee Workshop

Monday, April 28, 2025 at 6:00 pm

Town Hall Council Chambers

Live on CETV/Hybrid Meeting

Following the Finance Committee workshop, it will be determined if the special meeting will be held, or held on April 29, to set the budget public hearing for May 5.

If a special meeting is held following the workshop, for remote access, the same Zoom and telephone links will be used.

Hybrid Meeting - Members of the Public May Participate Remotely During Public Comment Opportunities

To view the meeting livestream: <https://cetv.capeelizabeth.org/> and push watch in the upper right hand corner

Live broadcast on CETV, livestream and remote participation are offered as a convenience when the technology is available and operational in the given meeting space. If the technology is not available or in the event there is a disruption in service and the communication can't be restored the expectation is the meeting will continue.

Remote Access Instructions: A member of the public wishing to speak via remote access must click on the Zoom link or call and use the Raise Hand function. When connecting by phone, dial *9 to Raise Hand and the same to Lower Hand. Please mute the microphone and turn off the video until you are invited to speak. When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent. After speaking, to view the remainder of the meeting exit Zoom and return to the CETV Livestream or CETV cable Channel 3.

Join Zoom Meeting
ID: 94770114586

Telephone: (US) +1 312-626-6799

[Join Zoom Meeting](#)

Finance Committee Members

Penelope A. Jordan, Town Council Chair
Stephanie P. Anderson
Caitlin J. Harriman
Jonathan T. Sahrbeck
Elizabeth K. Scifres, Finance Committee Chair
Andrew B. Swayze
Timothy L. Thompson

School Board Members

Philip R. Saucier, School Board Chair
Christopher H. Boniakowski
Peter Joy S. Engel
Jennifer L. McVeigh
Lee B. Schroeder
Caitlin S. Sweet
Cynthia R. Voltz, Finance Committee Chair

1. Presentation of the School Board's Recommended School Department FY 2026 Budget

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

Attachments:

- [FY 2026 School Department Budget Presentation 04.28.2025](#)
- [FY 2026 Proposed School Budget Part 1](#)
- [FY 2026 Proposed School Budget Part 2](#)
- [FY 2026 Proposed School Budget Part 3](#)

2. Pending Items

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

Following review of pending items, it will be determined whether a special meeting will be held immediately following the workshop (not before 7:00 p.m.) or on April 29 (6:00 p.m.).

The budget public hearing will be held on May 5.

Attachments:

- [Pending Budget Items 04.23.2025](#)
- [Human Services 04.23.2025](#)
- [Proposed Fee Schedule Updated 04.22.2025](#)
- [Draft Proforma as of 04.09.2025](#)
- [Proposed FY 2026 Municipal Budget](#)

Adjournment

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chair and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chair.