

**SCHOOL BUILDING ADVISORY COMMITTEE
COMMUNICATIONS SUBCOMMITTEE
MEETING AGENDA**

MEETING: School Building Advisory Committee Communications Subcommittee
DATE: December 7, 2023
TIME: 8:30 AM
PLACE: Jordan Conference Room

1. Welcome
2. Review of SBAC website, led by Bob Noyed of CESO
3. Review of communications plan going forward, led by Bob Noyed of CESO
 - a. Messaging, target dates, posting where, etc
 - b. Review of next press release topic and timing
4. Planning of next public forum
5. Storing of SBAC materials, led by Cindy Voltz
6. Clarify upcoming tasks and who is responsible for what
7. Public Comment
8. Adjourn