Share

# Regular Town Council Meeting

Monday, December 7, 2020 at 7:00 pm

Town of Cape Elizabeth

**Live on CETV/Vimeo Meeting**

Hybrid Meeting - Members of the Public May Participate Remotely During Public Comment Opportunities

To view the meeting livestream: https://vimeo.com/capecetv/join and use zoom meeting ID in the upper right hand corner

Live broadcast on CETV, livestream and video streaming are available on our website and recordings is available and optimized in the public meeting agenda. If the technology is not available or if the board loses a quorum of service and the meeting cannot be held, the meeting will be cancelled.

Join Zoom Meeting
ID 987 9008 6000
Password 1 (Public) 0 (Public)
https://zoom.us/j/9879008600

**1. Commencing of the Meeting**
2020 Town Council Goals and Priorities & Operational

**Introduction of Town Councilors and School Board Members Elected on November 7, 2020**

The Town Clerk will administer the oath of office.

Town Council
Jennifer Hawes, Chair
Timothy J. Thompson
Timothy J. Honegger

School Board
Kate Lachance, Chair
Jennifer A. Tyler

**2. Roll Call by the Town Clerk**
Jennifer Hawes, Chair
Stephanie K. Ashkenazy
Timothy J. Honegger
Caitlin Jordan Hartman
Timothy J. Thompson
Timothy J. Reinhart
Timothy J. Thompson

**3. Pledge of Allegiance to the Flag**

**4. March 2020 Election of the Town Council Chair**
Town Council Chair Jennifer Hawes will preside. Minutes, if minutes are present. Time may be extended by majority vote of the councilors present.

When recognized by the chair, speaker shall give their name and address or hold office if affiliated, if the affiliation is pertinent.

A member of the public seeking to speak via zoom receives a hand raise on the Zoom Screen or call and use the Raise hand function. When connecting by phone, dial the Zoom Raise hand and wait for the host to unmute your phone. When recognized by the chair, speaker shall give their name and address or hold office if affiliated, if the affiliation is pertinent. When recognized by the chair, the speaker shall give their name and address or hold office if affiliated, if the affiliation is pertinent. When speaking, to state the remainder of the meeting start and return to the CETV camera or phone.

Caitlin Jordan Hartman

The Town Council will select the Vice-Chair by ballot. The Vice-Chair may succeed the Town Council Chair in the absence of the Town Council Chair.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Timothy J. Honegger to serve as Town Council Chair for 2020.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Caitlin Jordan Hartman to serve as Town Council Vice-Chair for 2020.

**5. Town Council Reports and Correspondence**
Town Council Communications

**Attachments:**
- Town Council Reports
- Town Council Correspondence
- Town Council Goals Document November 2020
- Town Council Goals Document November 2020

**6. Report - Cumbo Beach Outfall Study**
Operations Report Summarizing the Cumbo Beach Outfall Study.

**Attachments:**
- Cumbo Beach Outfall Study Report

**7. Citizen Opportunity for Discussion of Items Not on the Agenda**
Time may be extended by majority vote of the councilors present. Time may be extended by majority vote of the councilors present.

When recognized by the chair, speaker shall give their name and address or hold office if affiliated, if the affiliation is pertinent.

A member of the public seeking to speak via zoom receives a hand raise on the Zoom Screen or call and use the Raise hand function. When connecting by phone, dial the Zoom Raise hand and wait for the host to unmute your phone. When recognized by the chair, speaker shall give their name and address or hold office if affiliated, if the affiliation is pertinent. When speaking, to state the remainder of the meeting start and return to the CETV camera or phone.

The Town Council will consider items for the schedule of meetings, long term councilor long-range changes or additions to council review and action.

**Draft Motion**
MOVED: Cape Elizabeth Town Council approves the Town Council Rules for 2020.

**Attachments:**
- Town Council Rules 2020

**8. Consent Calendar Nov 20-Dec. Nov 4th 2020**
This consent calendar provides for items #9-#14. Item #9-#13 (date to be considered on Nov. Any item voucher may opt for any item to be considered on the regular agenda. Item #14 (date to be considered on Dec. Any item voucher may opt for any item to be considered on the regular agenda for discussion by removing on the consent agenda.

**Opportunity for Public Comment, Consent Agenda Item #9-#14 - Item #9-#14**
Time may be extended by majority vote of the councilors present. Time may be extended by majority vote of the councilors present. When recognized by the chair, speaker shall give their name and address or hold office if affiliated, if the affiliation is pertinent.

**Draft Motion**
MOVED: Cape Elizabeth Town Council approves the consent calendar Item #9-#14 - Item #9-#14 as presented.

**9. Item #9-#14 Appointment of Town Councilors**
Jennifer Hawes, Chairman, Timothy J. Thompson and Jennifer A. Tyler serve as the Finance Committee.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Timothy J. Thompson and Jennifer A. Tyler to serve as Chairman and Member, respectively, of the Finance Committee.

**10. Item #9-#14 Appointment of the Ordinance Committee**
Timothy J. Reinhart, Chairman, Stephanie K. Ashkenazy, Caitlin Jordan Hartman and Timothy J. Thompson as members.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Stephanie K. Ashkenazy Caitlin Jordan Hartman and Timothy J. Thompson to serve as members of the Ordinance Committee.

**11. Item #9-#14 Appointment of the Appointments Committee**
Jennifer Hawes, Chairman, Timothy J. Thompson and Stephanie K. Ashkenazy.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Jennifer Hawes, Chairman, Timothy J. Thompson and Stephanie K. Ashkenazy to serve on the Schools Building Advisory Committee.

**12. Item #9-#14 Appointment of Timothy L. Thompson and Stephanie K. Ashkenazy to the School Building Advisory Committee**
Jennifer Hawes, Chairman, Timothy J. Thompson and Stephanie K. Ashkenazy.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Timothy L. Thompson and Stephanie K. Ashkenazy to serve on the School Building Advisory Committee.

**13. Item #9-#14 Appointment of Representative to the Greater Portland Council of Governments General Assembly and Robert Gaudette as Alternate Representative**
Jennifer Hawes, Chairman, Timothy J. Thompson and Stephanie K. Ashkenazy.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Jennifer Hawes to serve on the Greater Portland Council of Governments General Assembly and Robert Gaudette as Alternate Representative.

**14. Item #9-#14 Appointment of a Representative to the PACTS Policy Committee**
Jennifer Hawes, Chairman.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Jennifer Hawes to serve on the PACTS Policy Committee.

**15. Item #9-#14 Appointment of a Representative to the MMA Legislative Policy Committee and MMA Convention Committee**
Timothy J. Honegger, Chairman, Timothy J. Thompson.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Timothy J. Honegger to serve as Representative to the MMA Legislative Policy Committee and MMA Convention Committee Timothy J. Thompson.

**16. Item #9-#14 Appointment of a Representative to the Maine Municipal Library Foundation**
Jennifer Hawes, Chairman.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Susan L. Gilbert to serve as Representative to the Maine Municipal Library Foundation.

**17. Item #9-#14 Appointment of a Representative to the Portland Airport Noise Advisory Committee**
Jennifer Hawes, Chairman.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Susan L. Gilbert to serve as Representative to the Portland Airport Noise Advisory Committee.

**18. Item #9-#14 Appointment of a Representative to the Thomas Jordan Greenway Commission**
Jennifer Hawes, Chairman.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Timothy J. Honegger to serve as Representative to the MMA Legislative Policy Committee and MMA Convention Committee.

**19. Item #9-#14 Appointment of a Representative to the Cape Elizabeth Land Trust**
Jennifer Hawes, Chairman.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Susan L. Gilbert to serve as Representative to the MMA Legislative Policy Committee and MMA Convention Committee.

**20. Item #9-#14 Appointment of a Representative to the Thomas Jordan Greenway Commission**
Jennifer Hawes, Chairman.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Timothy J. Honegger to serve as Representative to the MMA Legislative Policy Committee and MMA Convention Committee.

**21. Item #9-#14 Appointment of a Representative to the Cape Elizabeth Land Trust**
Jennifer Hawes, Chairman.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Susan L. Gilbert to serve as Representative to the MMA Legislative Policy Committee and MMA Convention Committee.

**22. Item #9-#14 Appointment of a Representative to the Thomas Jordan Greenway Commission**
Jennifer Hawes, Chairman.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Timothy J. Honegger to serve as Representative to the MMA Legislative Policy Committee and MMA Convention Committee.

**23. Item #9-#14 Appointment of a Representative to the Cape Elizabeth Land Trust**
Jennifer Hawes, Chairman.

**Draft Motion**
MOVED: Cape Elizabeth Town Council elects Susan L. Gilbert to serve as Representative to the MMA Legislative Policy Committee and MMA Convention Committee.

**24. Item #9-#14 Schedule of the 2021 Town Council and Budget Review Schedule for FY 2021**
**Draft Motion**
MOVED: Cape Elizabeth Town Council approves the 2020 meeting schedule and the FY 2020 budget review schedule as presented.

**Attachments:**
- Town Council Meeting Schedule
- FY 2020 Town Council Budget Review Schedule

**25. Item #9-#14 Bottled Water Contract**
Bottled Water Contract Extension Contract Extension Contract Extension

## Speaking at the meeting on topics not on the agenda at regular Council meetings

Persons wishing to address the Council on an issue or concern local in nature not appearing on the agenda may do so at a regular Town Council meeting before the town manager's report and/or after the disposition of all items appearing on the agenda.

Any person wishing to address the Council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chair, the speaker shall give their name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments.

A member of the public wishing to speak via remote access must click on the Zoom link or call and follow the procedures stated at the top of the agenda. When recognized by the chair, the speaker shall give their name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. After speaking, to view the remainder of the meeting exit Zoom and return to the CETV Livestream or CETV cable Channel 3.

Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by majority vote of councilors present.

## Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chair.