



Cape Elizabeth Town Council

Minutes Wednesday, October 13, 2021

7:00 p.m.

Town Hall Council Chambers

James M. "Jamie" Garvin, Chairman
Nicole Boucher
Valerie J. Deveraux
Jeremy A. Gabrielson
Caitlin R. Jordan
Penelope A. Jordan
Gretchen R. Noonan

The meeting was convened at 7:00 p.m. by Chairman Garvin.

Roll Call by the Town Clerk

All members of the town council were present.

Debra M. Lane, Town Clerk
Maureen O'Meara, Town Planner
Matthew E. Sturgis, Town Manager

The Pledge of Allegiance to the Flag

Town Council Reports and Correspondence

Appointments Committee Chairman Boucher reminded citizens that applications for various town boards and committees are available. Vacancies and the online application are available at www.capeelizabeth.com. The deadline to apply is Friday, October 29.

Finance Committee Report

Councilor Gabrielson, Finance Committee Chairman reviewed the financial dashboard ending September 30, 2021.

Citizen Opportunity for Discussion of Items Not on the Agenda

None

Town Manager's Monthly Report – Matthew E. Sturgis

This evening's agenda has a significant volume of work for the Town Council, however I thought it would be an important time to update you on current projects of note and initiatives.

The public safety / public works communications tower is close to completion, the remaining items for the project are connecting electricity by Central Maine Power, and then final installation of antennae, which is expected by the end of October.

The Shore Road planning and engineering continues. Survey work was performed this summer, along with the identification of power, sewer, water, and gas line infrastructure. Sebago Technics is continuing with preliminary design work, and as noticed on this

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evening's agenda, the Town has received Municipal Partnership Initiative (MPI) funding we received through our membership in PACTS and MDOT. Construction on this project will take place over two years, with an update to come at a workshop to discuss with the council preliminary designs along with planned neighborhood outreach.

There continue to be discussions with encore renewable energy regarding the solar field installation at the recycling center. They have encountered significant cost increases due to material prices, and we are discussing an amendment to the agreement that I will be provide to the council for consideration next month.

The EV charging station project continues. Revision Energy will be doing the installation with the community services building installation to be complete this fall, and then this winter / early spring at Fort Williams. This project received financial assistance by two Efficiency Maine grants.

The Willow Brook/Cross Country Sewer Embankment Culvert Replacement project continues, with the engineering, environmental, and regulatory permitting in process. Planning board review is next, and the project submission will be in the end of October for a November meeting. It is envisioned that the Permitting/Design and bidding in November in 2021 and construction to take place in August 2022.

In September I completed the American Rescue Plan Act (ARPA) fund application, and the Town will receive a total of \$982,649 in ARPA funds, to date the Town has received the first of two installments of \$491,324, with the second half to be received in six months. I will be providing council with a formal order of acceptance to consider and recommendation for use of the funds for the November agenda.

There are other items currently in planning and development, but thought this would provide an update on some of the larger items.

Respectfully submitted,

Matthew Sturgis
Town Manager

Review of Draft Minutes of the meeting held on September 13, 2021

Moved by Penelope A. Jordan and Seconded by Gretchen R. Noonan

ORDERED, the Cape Elizabeth Town Council approves the minutes of the meeting held on September 13, 2021 as written.

(7 yes) (0 no)

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Consent Calendar Item #134-2021 – Item #142-2021

Councilor Caitlin Jordan disclosed her family does business with Tacos Y Tequila (Item #134-2021).

Public Comment

Tara Simpoloulos, Cape Courier thanked the town council for considering the Holiday Tree Lighting Event (Item #140-2021) sponsored by the Cape Courier on December 10, 2021 from 6:30 – 7:30 p.m. The Courier hopes this will be an annual event held on the Village Green. Two years ago the event was held at the Thomas Memorial Library.

Moved by Jeremy A. Gabrielson and Seconded by Nicole Boucher

ORDERED, the Cape Elizabeth Town Council approves the Consent Calendar Item #134-2021 – Item #142-2021 as presented.
(7 yes) (0 no)

Item #134-2021 Renewal Liquor License – Tacos Y Tequila

ORDERED, the Cape Elizabeth Town Council approves the renewal liquor license for Tacos Y Tequila located at 517 Ocean House Road for malt liquor (beer), wine and spirits as presented.

Item #135-2021 MDOT Grant – Shore Road Preliminary Engineering

ORDERED, the Cape Elizabeth Town Council accepts a grant award of \$180,000 from Maine Department of Transportation under the Municipal Partnership Initiative Agreement for the preliminary design of Shore Road from the South Portland line south 0.92 miles to Powers Road. The Council further appropriates the additional \$20,000 over and above the amount in the approved FY 2022 budget in account 2003-5107; and appropriates an additional \$2,800 in MDOT revenues in account R0935 and finally, appropriates an additional \$17,200 from Unassigned Fund Balance as the additional local share for the project grant.

Item #136-2021 Award of Deposit

ORDERED, the Cape Elizabeth Town Council awards a deposit bid to Northeast Bank in the amount of \$5,315,000 for a term of 6 months at a fixed rate of 0.32%. The Council also names the authorized signers as Mathew E. Sturgis, Town Manager/Treasurer; Debra M. Lane, Town Clerk and John Quartararo, Finance Director. Their authority to act is limited to opening and closing this account by withdrawing or transferring funds on

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deposit. This authority shall not include the ability to borrow funds, lease a safety deposit box or to endorse, assign, transfer, mortgage or pledge bills receivable and/or other financial instruments.

Item #137-2021 Award of Lease – Purchase for FY 2022 Capital Improvement Projects

ORDERED, the Cape Elizabeth Town Council awards a lease-purchase bid in the amount of \$1,109,000 to JP Morgan at an illustrative rate of 1.26% based on a 3-Year Interest Rate Swap index. The rate for that index is 0.670%, of which JP Morgan takes 79.0% and adds 0.7307%. The math is $(0.79) * (0.67) + 0.7307$. The actual rate will be set three days before closing and will remain fixed for the full term of the financing. The Council understands that the base rate would have to increase 0.60% or 60 basis point before the rate would equal the next higher rate of 1.73%.

Item #138-2021 Authorization of Borrowing for FY 2022 Capital Improvement Projects

ORDERED, the Cape Elizabeth Town Council authorizes a lease-purchase agreement with JP Morgan Chase Bank:

TOWN OF CAPE ELIZABETH, MAINE Vote Authorizing Lease Purchase Agreement with JP Morgan Chase Bank

Be it hereby voted by the Cape Elizabeth Town Council as follows:

VOTED: That the Town Council hereby authorizes the Town Manager in the name of and on behalf of the Town to execute and deliver a master lease purchase agreement with JP Morgan Chase Bank (the "Lease Agreement") in the principal amount not to exceed \$1,109,000, and bearing interest at a rate per annum not to exceed 1.75% (to be set prior to closing and currently estimated at 1.26%), to lease finance the equipment, vehicles and improvements listed on Schedule 1 hereto (the "Projects" and each a "Project"), with a term of not more than 5 years, which Lease Agreement shall be in such form and contain such terms and conditions, not inconsistent herewith, as may be approved by the Town Manager, such approval to be conclusively evidenced by his execution thereof; provided that any obligation of the Town to make lease payments pursuant to such agreement shall be subject to annual appropriation approved by the Town as part of its annual budget.

VOTED: That the Town Manager is authorized to negotiate, execute, and deliver such other documents, certificates and agreements, including but not limited to a project fund escrow agreement and a tax compliance agreement, as may be necessary or appropriate in connection with the Lease Agreement (the "Financing Documents"), which Financing Documents may be in such form and contain such terms and provisions including,

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without limitation, the waiving of the Town's sovereign or governmental immunity with respect to the enforceability of any of the forgoing, and such other details as may be approved by the Town Manager, such approval to be conclusively evidenced by his execution thereof.

VOTED: That the Town Manager be and hereby is authorized and directed to covenant and certify on behalf of the Town that no part of the proceeds of the Lease Agreement, or the vehicles leased thereunder, shall be used directly or indirectly in any manner that would cause such Lease Agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Section 141 or Section 148 of the Internal Revenue Code of 1986, as amended.

VOTED: That to the extent available under Section 265(b)(2) of the Code, with the advice of Bond Counsel, the Lease Agreement may be designated by the Town Manager as a "qualified tax exempt obligation."

VOTED: That if the actual cost of any Project differs from the estimated cost listed on Schedule 1, whether due to completion, delay or abandonment of the Project, or for any other reason, the Town Manager is authorized, in her discretion to reallocate any remaining proceeds of the Lease Agreement to any other listed Project or to any other project or improvement that the Town Council has approved or may in the future approve as part of the Town's annual capital improvement plan.

VOTED: That the Town Manager be and hereby are authorized and empowered in its name and on its behalf to do or cause to be done all such acts and things as may be necessary or desirable in order to effect the execution and delivery of the Lease Agreement in accordance with these votes.

VOTED: That if the Town Manager is for any reason unavailable to approve, execute and deliver the Lease Agreement or any related Financing Documents, the person or persons then authorized to act and acting in such capacity, whether as an assistant, a deputy, or otherwise, is authorized to act for such official with the same force and effect as if such official had himself or herself performed such act.

VOTED: That all prior actions of the Town Manager, the Finance Director or any other Town official in effectuating the Lease Agreement are hereby approved, ratified and authorized pursuant to and in accordance with the transactions contemplated by the Lease Agreement.

VOTED: That these votes constitute the Town's declaration of official intent within the meaning of Treasury Regulation §1.150-2.

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Construction Projects:

- Irrigation system in the park next to the Town Offices (\$7,500 est.)
- New parking lot at the Spurwink School House (\$100,000 est.)

Vehicles and Equipment:

Fire Department:

- Replacement for Engine 2 (\$630,000 est.)

Police Department

- Variable Message Board Replacement (\$21,000 est.)

Public Works:

- Trailer Replacement (\$12,000 est.)
- Medium Size Dump Body Replacement (\$12,000 est.)
- Pickup Truck (\$42,000 est.)
- Loader-backhoe replacement (\$160,000 est.)
- Utility Tractor Replacement (\$50,000 est.)
- Grounds Maintenance Equipment (\$14,500 est.)
- Vehicle Service Lift Replacement (\$60,000 est.)

**Item #139-2021 Consideration of Directing the Planning Board to Prepare
Technical Ordinance Amendments**

ORDERED, the Cape Elizabeth Town Council directs the Planning Board to prepare technical zoning and subdivision ordinance amendments for future Town Council consideration.

**Item #140-2021 Request from the Cape Courier for a Holiday Tree Lighting
Ceremony on the Village Green**

ORDERED, the Cape Elizabeth Town Council approves the request of the Cape Courier to hold a Holiday Tree Lighting ceremony on the Village Green on Friday, December 10, 2021 from 6:30 p.m. - 7:30 p.m. as presented.

**Item #141-2021 Request for Use of Fort Williams Park on July 14, 2022 for the
National Governors Association**

ORDERED, the Cape Elizabeth Town Council approves the recommendation of the Fort Williams Park Committee for the use of Fort Williams Park by the National Governors Association on July 14, 2022 as presented.

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Item #142-2021 Consideration of Acceptance of the MMA MacDonald Safety Grant

ORDERED, the Cape Elizabeth Town Council accepts and appropriates a grant award of \$1,886.88, from Maine Municipal Association Workers Compensation Fund's Ed MacDonald Safety Grant Program into account 0725-4451. The grant will reimburse 2/3 of the cost of two carriers with pouches and ballistic vests. The balance will be paid from the Police Department operating budget. The grant period is October 1 2021 to October 1, 2022.

Item #143-2021 Public Hearing – General Assistance Ordinance and Appendices

Chairman Garvin opened the public hearing at 7:10 p.m.

John Voltz, 33 Philip Road has the town looked at any other basis that would fit with Maine law and the values we have as a town. This deserves a closer look. Should not take the MMA ordinance as this is just what we are going to do.

After hearing no further comments, the hearing was closed at 7:13 p.m.

Item #144-2021 General Assistance Ordinance and Appendices

Moved by Penelope A. Jordan and Seconded by Gretchen R. Noonan

ORDERED, the Cape Elizabeth Town Council tables Item #144-2021 for further review at workshop.

(7 yes) (0 no)

Public Hearing Proposed Tax Increment Financing District (TIF) for the Dunham Court Project

Chairman Garvin opened the public hearing at 7:19 p.m.

Linda Riddell, 7 Valley Road encouraged a vote for affordable housing. Access to affordable housing is a health issue. The project is a contribution for a large housing crisis; it's a human potential investment.

John Voltz, 33 Philip Road favors the TIF and zoning changes needed for the project.

David Glaser, 48 Wildwood Road said no one has come forward since the comprehensive plan until now. This will not solve all of the housing problems. The TIF is a reasonable solution to accomplish the goal.

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Maureen Clancy, 11 Hemlock Hill Road supports the TIF and ordinance changes. The item should not be sent to referendum – the town council represents the citizens. Citizens have had opportunities to comment. TIF's are how these projects are funded.

Stephanie Anderson, 24 Merrimac Place questioned the new numbers for the TIF request.

Annie Christy, 2 Brownstone Lane opposes the TIF and project. The town center should be for the benefit of all. Cape Elizabeth work force can't live there.

Nathan Szanton, President Szanton Co. explained why the TIF request increased – due to the change to include 2-3 bedrooms.

Shawn Tamir, 1 Crescent View Avenue asked if the changes can be applied to future projects.

Tim Thompson, 6 Pine Ridge Road opposed to the TIF particularly with the greater request. The TIF will take away funding from other town projects.

After hearing no further comments, the hearing was closed at 7:54 p.m.

**Item #145-2021 Proposed Tax Increment Financing District (TIF) for the
Dunham Court Project**

Moved by Penelope A. Jordan and Seconded by Caitlin R. Jordan

ORDERED, the Cape Elizabeth Town Council refers to workshop on Wednesday, October 27, 2021 the proposed TIF for the Dunham Court Project to review public hearing comments prior to the vote on November 8, 2021.
(7 yes) (0 no)

Item #146-2021 Town Center Affordable Housing Amendments

Public Comment

Stephanie Anderson, 24 Merrimac Place the project violates the comprehensive plan. Not the right project, not the right place. Go back to the drawing board.

Jessica Sullivan, 441 Mitchell Road opposed to the amendments. Violation of the town center and comprehensive plans. Have changed the definition of affordable housing to "mixed use" building.

Nathan Szanton, Szanton Co. appreciates the time the town council has spent on the amendments. He provided "corrections" to the ad in the Courier.

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John Voltz, 33 Philip Road thanked the town council for their hard work. These projects are complex and the council has done the work to understand. Zoning helps to get you where you are going.

Maureen Clancy, 11 Hemlock Hill Road supports the zoning amendments. The comprehensive plan states housing needs. This is the right location for a vibrant town center.

Cynthia Dill, 1227 Shore Road said the term affordable housing is not correct. There are actually 5-6 changes being requested, not 4.

Melanie Thomas, 6 Starboard Drive talking about “buts” instead of doing anything. Change needs progression.

Kevin Justh, 9 Spruce Lane said the amendments are consistent with the comprehensive plan.

Chris Scontros, 8 Woods Knoll Drive successful projects include a balance of interests – send to referendum.

Shawn Tamir, 1 Crescent View Avenue we are divided – this should bring us together. Find ways to bring people together – think about a different angle.

Jan McCormick, 1 Avon Road nobody agrees with what affordable housing is and what it looks like. Have not heard any true, reasonable alternative. Supports passage tonight.

Annie Christy, 2 Brownstone Lane not against affordable housing – against the Dunham Court project. Current place doesn’t live up to the vision of serving the community.

Sean Fitzgerald, 41 Farm Hill Road favors families and individuals over retail space and empty spaces.

Tim Thompson, 6 Pine Ridge Road, Chairman 2019 Comprehensive Planning Committee page 81 Housing Goals doesn’t say get rid of 4 zoning ordinances or change the town center concept. Town council should put it to referendum and not divide the town.

Moved by Penelope A. Jordan and Seconded by Nicole Boucher
ORDERED, the Cape Elizabeth Town Council adopts the following:

WHEREAS, the Town has held 19 meetings and workshops*, including a Planning Board public hearing on April 20, 2021 and a Town Council public hearing on September 13, 2021;

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WHEREAS, the 2019 Comprehensive Plan, adopted by the Town Council on July 8, 2019 includes the following Housing Goals: -The town should promote a diversity of housing types to accommodate residents of all age groups and household sizes. -The town should increase the amount of affordable housing through methods that minimize administrative burdens on town administration.

WHEREAS, projects like Dunham Court include a substantial public benefit by expanding the diversity of housing stock and creating the first affordable rental housing in 50 years;

WHEREAS, the Town Center Plan adopted by the Town Council on October 6, 2014 includes the following Vision and Goals:

-Vision: To create an identifiable, vibrant town center that includes mixed retail uses for residents and visitors, a safe and inviting pedestrian and bicycle environment, a common meeting place, visual vitality, and linkages to the town's open space and nearby residential neighborhoods.

-Goal: Primary Commercial Area: Support the Town Center as the primary location for new commercial development in Cape Elizabeth and encourage a modest amount of small-scale, mixed use development.

-Goal: Gathering Places: Create a town green and encourage small commercial establishments (such as coffee shops or restaurants) that provide opportunities for community members to come together.

WHEREAS, the Dunham Court project, proposed as part of the village green subdivision, is consistent with the Town Center Plan with its inclusion in a mixed use development and adding community members that will likely support small commercial businesses located in the Town Center.

WHEREAS, the Town Center Affordable Housing Amendments will allow an affordable housing project such as Dunham Court to be a permissible use in portions of the Town Center District;

WHEREAS, the Town has received a substantial volume of public comment both in favor and opposed to the Town Center Affordable Housing Amendment, both in writing and in oral comments at meetings;

THEREFORE, the Cape Elizabeth Town Council adopts the Town Center Affordable Housing Amendments in Chapter 19 Zoning Ordinance, as presented in the draft dated August 3, 2021.

(5 yes) (2 no Councilors Deveraux and Caitlin Jordan)

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2-01-2021	Town Council Workshop
2-08-2021	Town Council Meeting
2-16-2021	Planning Board Workshop
3-02-2021	Planning Board Workshop
3-16-2021	Planning Board Meeting
4-07-2021	Town Council Workshop
4-20-2021	Planning Board Meeting - Public Hearing
5-04-2021	Planning Board Special Meeting
5-10-2021	Town Council Meeting
5-19-2021	Ordinance Committee Meeting
5-20-2021	Town Council Meeting
6-14-2021	Town Council Meeting
6-22-2021	Town Council Workshop
7-12-2021	Town Council Meeting
8-02-2021	Town Council Workshop
9-08-2021	Town Council Workshop/TIF
9-13-2021	Town Council Meeting - Public Hearing
9-29-2021	Town Council Workshop
10-13-2021	Town Council Meeting

**Item #147-2021 Consideration of Referring Food Trucks Within the Town
Center to the Ordinance Committee**

Moved by Penelope A. Jordan and Seconded by Caitlin R. Jordan

ORDERED, the Cape Elizabeth Town Council refers to the ordinance committee food trucks within the town.

(7 yes) (0 no)

**Item #148-2021 Appointment of Town Council Representatives to the Building
Oversight Committee**

Moved by Nicole Boucher and Seconded by Jeremy A. Gabrielson

ORDERED, the Cape Elizabeth Town Council appoints Councilor Gretchen Noonan and Councilor Nicole Boucher to serve as interim town council representatives to the Building Oversight Committee. The Council will discuss permanent appointees during the caucus in November, following the election of council members. Permanent appointees will be voted on December 13, 2021.

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**Item #149-2021 Consideration of Extending the Limited Emergency for
Remote Meetings**

Public Comment

John Voltz, 33 Philip Road encourages the council to extend the order for as long as possible.

Moved by Penelope A. Jordan and Seconded by Jeremy A. Gabrielson

ORDERED, the Cape Elizabeth Town Council extends the Order Declaring a Limited Emergency adopted August 30, 2021, expiring October 15, 2021 to December 31, 2021. (7 yes) (0 no)

**Order Declaring a Limited Emergency
Adopted by the Cape Elizabeth Town Council
August 30, 2021
Revised October 13, 2021 to Extend Until December 31, 2021**

WHEREAS, in the Spring of 2021 the COVID-19 Pandemic had seemed to be coming to an end with the advent of vaccines and good vaccination rates, but instead infection rates, and new variants, hospitalizations, and deaths from the COVID-19 virus have been increasing in recent months; and

WHEREAS, in the two (2) weeks between July 14 and July 28, 2021, the rate of COVID-19 infections confirmed by testing have more than doubled in the United States, and those trends continue; and

WHEREAS, on July 1, 2021, in the State of Maine, the average daily case total was 22.1;

WHEREAS, since that time the rate of COVID-19 infections confirmed by testing in the State of Maine has increased at a significant rate to an average number of 67.1 daily cases as of July 27, 2021, for an increase of 203.6 percent, and those trends continue; and

WHEREAS, a majority of the new infections in the United States and the State of Maine involve the Delta variant, a highly contagious SARS-CoV-2 virus strain; and

WHEREAS, the Delta variant has increased transmission, the severity of COVID-19 infections based on hospitalization and case fatality rates, and decreased susceptibility to therapeutic agents; and

WHEREAS, the Delta variant represents 47.6 percent of all sequenced samples collected in July in the State of Maine; and

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WHEREAS, as a result of the Delta variant and the increase in COVID-19 infections, the United States Centers for Disease Control and Prevention announced on July 27, 2021, that fully vaccinated individuals should wear masks in indoor public settings in parts of the country that are experiencing a substantial or high transmission of COVID-19; and

WHEREAS, the Maine Center for Disease Control and Prevention similarly announced on July 28, 2021, that masks are recommended to be worn by fully vaccinated individuals in public indoor settings in almost all Maine counties, including Cumberland County; and

WHEREAS, the risk of COVID-19 virus transmission from vaccinated individuals to unvaccinated individuals (for example children under 12) remains unknown; and

WHEREAS, as a result of the above-described situation, the Town Manager has determined that masks must be worn by staff and visitors to all Town buildings; and

WHEREAS, Town buildings have adequate ventilation under normal circumstances, but does not provide sufficient space to socially distance the number of members that may potentially attend meetings, and every effort has been made to secure an appropriate venue; and

WHEREAS, the technology infrastructure and processes currently exist to continue to continue to allow remote participation in and public access to Town Council, Board, and Committee meetings in accordance with Maine law; and

WHEREAS, the Town of Cape Elizabeth is committed to continuing to provide opportunities for public engagement which are accessible and safe; and

WHEREAS, all Town of Cape Elizabeth boards and committees have or will be adopting the Remote Participation Policy as authorized in 1 M.R.S. section 403-B;

NOW, THEREFORE, BE IT ORDERED AND DECLARED by the Cape Elizabeth Town Council that a limited emergency continues to exist within the Town of Cape Elizabeth; and

BE IT FURTHER ORDERED, that as a result of the declared limited emergency and the existence of an “emergency or urgent issue” as described above, pursuant to 1 M.R.S. section 403-B and the Town of Cape Elizabeth’s recently adopted Remote Participation Policy, being physically present for meetings in Cape Elizabeth Town buildings is not practicable at this time, and therefore allows that all Town of Cape Elizabeth boards, committees, and other groups may conduct meetings by remote technology/methods only until the limited emergency is terminated; and

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BE IT FURTHER ORDERED, that as a result of this declared limited emergency, the existence of an “emergency or urgent issue,” the fact that Town buildings may be unable to provide adequate social distancing for full public physical access to meetings, and in order to be consistent with board and committee meetings, the Town Council hereby strongly recommends that all other Town boards and committees also continue to meet by remote technology/methods only in accordance with the requirements of the Town’s adopted policy; and

BE IT FURTHER ORDERED that this Order is enacted as an Emergency so that it may take effect immediately, with an expiration of October 15, 2021.

Revised October 13, 2021 to extend until December 31, 2021.

Citizens may at this point in the meeting raise any topic that is not on the agenda that pertains to Cape Elizabeth local government.

John Voltz, 33 Philip Road suggested the town manager’s report be included in the meeting minutes and posted online.

Note: The manager’s report is included in the meeting minutes and generally posted online.

Tony Armstrong, 32 Lawson Road asked about an update on the short term rental requirements. Revenue collected should be used to market the ordinance, reminding taxpayers of the requirements. Suggested resources to notify the public include the town’s website, mailing to taxpayers and mailer within the property tax bills.

**Item #150-2021 Executive Session – Consider Entering Executive Session
Pursuant to 1 M.R.S. §405 6 C**

Moved by Penelope A. Jordan and Seconded by Caitlin R. Jordan

ORDERED, the Cape Elizabeth Town Council enters into executive session pursuant to 1 M.R.S. §405 6 C at 9:32 p.m.
(7 yes) (0 no)

Moved by Caitlin R. Jordan and Seconded by Penelope A. Jordan

ORDERED, the Cape Elizabeth Town Council exits executive session and reenters public session at 9:43 p.m.
(7 yes) (0 no)

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Moved by Caitlin R. Jordan and Seconded by Nicole Boucher
ORDERED, the Cape Elizabeth Town Council adjourns at 9:43 p.m.
(7 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk