



Thomas Jordan Trust Grants Subcommittee Agenda

**Tuesday, May 21, 2024
2:00 p.m.**

Town Hall – Jordan Conference Room

Members:

Councilor Susan A. Gillis
Councilor Caitlin J. Harriman
Councilor Penelope A. Jordan

Staff:

Debra M. Lane, Assistant Town Manager

1. Election of a Chairman for 2024

2. Review and action on a grant request from the Thomas Jordan Trust.

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by the committee) When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

The Thomas Jordan Trust Grants Subcommittee will vote to enter into executive session pursuant to 1 M.R.S. §405 6 F. to discuss the grant request.

It is anticipated action will be taken on the request.

3. Trust Administration (<https://www.capeelizabeth.com/ThomasJordanTrust>)

Trust Administration

The Town Council shall establish a three-member committee consisting of Town Council members serving staggered three-year terms. This standing committee shall be designated the Thomas Jordan Trust Subcommittee.

The Town Manager shall have the authority to authorize individual grants of up to \$500.00 per household per year.

It is anticipated the Thomas Jordan Trust will meet in 2024 to review the status of the Trust. Staff is recommending consideration of increasing the \$500.00 grant threshold that the town manager has authority to authorize. The Thomas Jordan Trust Grants Subcommittee will discuss and provide any feedback on the recommendation.

4. Adjourn