



## Cape Elizabeth Town Council

### Special Meeting Minutes

Tuesday, May 30, 2023

7:00 p.m. Town Hall Council Chambers

Jeremy A. Gabrielson, Chair  
Nicole Boucher  
Susan A. Gillis  
Caitlin R. Jordan  
Penelope A. Jordan  
Gretchen R. Noonan  
Timothy S. Reiniger

Following the workshop, the special meeting was convened at 7:25 p.m. by Chair Jeremy A. Gabrielson.

#### **Roll Call by the Town Clerk**

All members of the town council were present.

Debra M. Lane, Town Clerk

Matthew E. Sturgis, Town Manager

#### **Citizen Opportunity for Discussion of Items Not on the Agenda**

None.

#### **Item #78-2023      School Building Advisory Committee – Recommendation on Owner’s Representative**

Public Comment

Al Romano, 4 Fernwood Lane asked if the proposal was based on the commitment of a certain size of the project. We don’t constraints on ourselves if the project is less than the firm thinks it is.

Moved by Penelope A. Jordan and Seconded by Caitlin R. Jordan

ORDERED, the Cape Elizabeth Town Council approves the recommendation of the School Building Advisory Committee to contract with CBRE/Heery as owner's representative for the school project and authorizes the Town Manager to sign a contract for services.

(7 yes) (0 no)

#### **Item #79-2023      School Building Advisory Committee – Recommendation on Survey Services**

Moved by Penelope A. Jordan and Seconded by Caitlin R. Jordan

ORDERED, the Cape Elizabeth Town Council approves the recommendation of the School Building Advisory Committee to contract with Portland Research Group for survey services for the school project and authorizes the Town Manager to sign a contract for services.

(7 yes) (0 no)

**Citizens may at this point in the meeting raise any topic that is not on the agenda that pertains to Cape Elizabeth local government.**

None.

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**Adjournment**

Moved by Caitlin R. Jordan and Seconded by Penelope A. Jordan  
ORDERED, the Cape Elizabeth Town Council adjourns at 7:38 p.m.  
(7 yes) (0 no)

Respectfully Submitted,

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Debra M. Lane, Town Clerk