



Cape Elizabeth Town Council

Special Meeting Minutes March 16, 2022

**Following the 5:30 p.m. Joint Workshop
With the Scarborough Town Council**

Via Zoom

Jeremy A. Gabrielson, Chairman
Nicole Boucher
Susan A. Gillis
Caitlin R. Jordan
Penelope A. Jordan
Gretchen R. Noonan
Timothy S. Reiniger

Covid-19 Update

Public proceedings by remote access for Town Council meetings are authorized by the Town of Cape Elizabeth's Remote Participation Policy adopted August 30, 2021 and the Order Declaring a Limited Emergency adopted August 30, 2021. The Order enacted as an Emergency was extended on March 14, 2022 until June 1, 2022. The Order may be further extended by vote of the Town Council.

Chairman Gabrielson convened the special meeting at 6:18 p.m.

Roll Call by the Town Clerk

All members of the town council were present except Councilor Noonan.

Debra M. Lane, Town Clerk
Maureen O'Meara, Town Planner
Matthew E. Sturgis, Town Manager

The Pledge of Allegiance to the Flag

Citizen Opportunity for Discussion of Items Not on the Agenda

None

Item #65-2022 Housing Diversity Study RFP Results – Refer the Review of the Proposals to the Ordinance Committee

Introduction – Maureen O'Meara, Town Planner

The Town received seven proposals from the reissued Housing Diversity Study RFP due March 11, 2022. In order to remain on schedule, it is recommended the council refer the selection of a consultant to the ordinance committee with a recommendation to the town council at the April 11 meeting.

The ordinance committee has scheduled a meeting on March 23 at 6:30 p.m. via Zoom to review the proposals. Ordinance Chairman Penny Jordan will work with the Town Planner on logistics for the meeting including an interview schedule for the consultants. The proposals are posted on the town's website.

Moved by Caitlin R. Jordan and Seconded by Penelope A. Jordan

ORDERED, the Cape Elizabeth Town Council refers to the Ordinance Committee review of the Housing Diversity Study proposals with a recommendation on the selection of a consultant back to the town council by 4/1/2022. It is anticipated the council will consider the recommendation at the 4/11/2022 council meeting.

(6 yes) (0 no)

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Citizens may at this point in the meeting raise any topic that is not on the agenda that pertains to Cape Elizabeth local government.

None

Adjournment

Moved by Susan A. Gillis and Seconded by Timothy S. Reiniger

ORDERED, the Cape Elizabeth Town Council adjourns at 6:29 p.m.

(6 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk