



Finance Committee Workshop

Monday, April 22, 2024 at 6:00 pm

Town Hall Council Chambers

Live on CETV/Hybrid Meeting

Hybrid Meeting - Members of the Public May Participate Remotely During Public Comment Opportunities

To view the meeting livestream: <https://cetv.capeelizabeth.org/> and push watch in the upper right hand corner

Live broadcast on CETV, livestream and remote participation are offered as a convenience when the technology is available and operational in the given meeting space. If the technology is not available or in the event there is a disruption in service and the communication can't be restored the expectation is the meeting will continue.

Join Zoom Meeting
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Finance Committee Members

Timothy S. Reiniger, Town Council Chair
Stephanie P. Anderson
Jeremy A. Gabrielson
Susan A. Gillis
Caitlin J. Harriman
Penelope A. Jordan
Timothy L. Thompson, Finance Committee Chair

School Board Members

Elizabeth K. Scifres, School Board Chair
Heather W. Altenburg
Kathleen G. Curry-Sparks
Jennifer L. McVeigh, Finance Committee Chair
Philip R. Saucier
Caitlin S. Sweet
Cynthia R. Voltz

1. Presentation of the School Board's Recommended School Department FY 2025 Budget

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent.

A member of the public wishing to speak via remote access must click on the Zoom link or call and use the Raise Hand function. When connecting by phone, dial *9 to Raise Hand and the same to Lower Hand. Please mute the microphone and turn off the video until you are invited to speak. When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent. After speaking, to view the remainder of the meeting exit Zoom and return to the CETV Livestream or CETV cable Channel 3.

The School Board will present the recommended FY 2025 School Department budget to the Finance Committee for discussion and deliberation.

Attachments:

- [FY 2025 School Budget Presentation 04 22 2024](#)
- [Proposed School Department FY 2025 Budget Binder Section 1](#)
- [Proposed School Department FY 2025 Budget Binder Section 2](#)
- [Proposed School Department FY 2025 Budget Binder Section 3](#)

2. School Building Advisory Committee Update

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent.

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Lisa Sawin, Harriman will present an update relating to the work of the School Building Advisory Committee.

Attachments:

- [Harriman SBAC Update 04 22 2024](#)

3. Pending Items to be Discussed at the Finance Committee Workshop on April 23

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent.

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The Finance Committee will discuss whether there are any pending items to review at the April 23 workshop.

4. Upcoming Finance Committee Workshops and Budget Meetings

Tuesday, April 23 (6:00 p.m.)

Finance Committee Wrap-Up & Special Town Council meeting to schedule the public hearing on the recommended FY 2025 public hearing for May 6.

Monday, May 6 (7:00 p.m.)

Special Town Council Meeting and Public Hearing on the FY 2025 Budget
Anticipated vote on the Special Revenue Funds

Monday, May 13 (7:00 p.m.)

Regular Town Council Meeting - Vote on the FY 2025 Budget

Tuesday, June 11

Citizen Vote on the Town Council Adopted School Budget

Adjournment

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chair and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chair.