



TOWN OF CAPE ELIZABETH REVISED MEETING AGENDA

MEETING: Ad-Hoc Housing Diversity Study Committee

DATE: Monday, May 15, 2023

TIME: 6:30 P.M.

PLACE: Town Hall, Jordan Conference Room

1. Call Meeting to Order

2. Roll Call

3. Public Comment

4. Guest Speakers

a. 6:30 pm: Cumberland Town Manager, Bill Shane presentation and Q&A

b. 7:30 pm: ADU expert, Christopher Lee presentation and Q&A

5. Approval of Revised Minutes from May 1, 2023 Meeting (attached)

6. Committee Staff Updates (2 minutes)

a. Tentative Meeting Dates: May 22, July 17, Aug 7, Aug 28, Sept 18, Sept 25 confirmed Council Chambers with Camera Operator

b. Follow up with John Eagan and Genesis Fund. HDSC needs to request a meeting to establish free TA services.

7. Reports and Correspondence (5 minutes)

a. Eamonn Dundon Email on Zoom issue (attached)

b. Thomas Dunham Email on Community Forum (attached)

8. List Items on the Agenda

a. Review of RFP submissions for Public Opinion Survey (15 minutes)

i. Liz Trice with Kara Wilbur, Chris Miller, Addy Smith-Rieman, and Forest City LLC & Dept. Community Imagination: (Attached)

ii. Comengage: (Attached)

iii. Probolsky Research:

<https://probolskyresearch.app.box.com/s/w6qicxpus3st097jtqlw216x6djvt3pt>

9. Next Meeting/Event (8 minutes)

Announce Date/Time/Place

Items on the Agenda – Continued or New Items

a) Monday, June 5 at 6:30PM at Town Hall, Jordan Conference Room

i. Discussion and coordination of Family Fun Day

ii. Review of Community Forum comments

b) Saturday, June 17 Family Fun Day at Fort Williams Park

c) Monday, June 26 at 6:30PM at Town Hall, Council Chambers (hybrid)

d) Tentative Dates: May 22, July 17, Aug 7, Aug 28, Sept 18, Sept 25.

10. Public Comment

11. Adjournment

The board should vote to adjourn to ensure there is no further business.

Speaking at the Ad-Hoc Housing Diversity Study Committee Meeting After the public comment period has been opened, any person wishing to address the Ad-Hoc Housing Diversity Study Committee shall signify a desire to speak by raising their hand. When recognized by the chair, the speaker shall give their name and address or name and local affiliation, if the affiliation is relevant, prior to making comments. All remarks should be addressed to the Ad-Hoc Housing Diversity Study Committee. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of the committee members present. The time for public comment at the beginning of the meeting is limited to 15 minutes. This time may be extended by a majority vote of the committee members present. The time for public comment at the end of the meeting shall be sufficient for any member of the public to speak for 3 minutes. The chair may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Ad-Hoc Housing Diversity Study

Committee has begun its deliberations on an item, no person shall be permitted to address the Ad-Hoc Housing Diversity Study Committee on such item.

Written Comments

Members of the public are encouraged to submit written comments to the Ad-Hoc Housing Diversity Study Committee.

Email

Comments by email can be sent to HDSC@capeelizabeth.org.

Mail

Comments may be mailed to the attention of the Town Clerk. Comments will be scanned and emailed to staff and the committee. Town Clerk 320 Ocean House Road, Cape Elizabeth, Maine 04107.

Comments may be dropped off to the Town Clerk at Town Hall during office hours. Comments will be scanned and emailed to staff and the committee.

Decorum

Persons present at Ad-Hoc Housing Diversity Study Committee meetings shall not applaud or otherwise express approval or disapproval of any statements made, or actions taken at such meeting. Persons at Ad-Hoc Housing Diversity Study Committee meetings may only address the Ad Hoc Housing Diversity Study Committee after being recognized by the chair.

Supporting Documents

1. May 1 2023 HDSC Revised Draft Meeting Minutes
2. Eamonn Dundon Email on Zoom issue
3. Thomas Dunham Email on Community Forum
4. Liz Trice with Kara Wilbur, Chris Miller, Addy Smith-Rieman, and Forest City LLC & Dept. Community Imagination (attached)
5. Comengage: (attached)
6. Probolsky Research: (Link in agenda)