



TOWN OF CAPE ELIZABETH (Amended) MEETING AGENDA

MEETING: Ad-Hoc Housing Diversity Study Committee

DATE: Monday, March 20, 2023

TIME: 6:30 P.M.

PLACE: Town Hall, Jordan Conference Room

1. Call Meeting to Order

2. Roll Call

3. Public Comment

4. Approval of Minutes from March 6, 2023 Meeting

5. Committee Staff Updates

a. Comprehensive Plan pp. 46-61 Transportation section

b. SME update:

 Maine Housing representative, John Egan for April 3rd

 ADU expert recommended by Liz Trice, Chris Lee for May 1st

6. Reports and Correspondence

a. Housing Voucher Waitlist – WGME News (link below)

<https://wgme.com/news/local/maine-housing-crisis-15000-housing-voucher-waitlist-mainehousing-choice-homelessness-section-8#>

b. Presentation from Liz trice:

https://docs.google.com/presentation/d/1DfnEjht67KWc5rec57IMenJbt_oZ3b30_WXSFHbdpaqI/edit#slide=id.g215f59f3415_0_249

c. Presentation from Laura Reading (PDF Attached)

d. Regan St Pierre Email regarding Affordable Housing Credit Report (PDF attached)

e. Senator Collin article on asylum seekers in Maine

https://edition.pagesuite.com/popovers/dynamic_article_popover.aspx?artguid=7771630c-9cd0-46e8-931f-86dd46023573&appid=3533

7. List Items on the Agenda

a. HDSC Grid

b. Discussion on lot sizes and requirements (resources attached)

c. Budget request items to support community outreach and education and other needs of the committee.

d. Potential upcoming outreach and research events

e. Committee decorum and public input guidelines

8. Next Meeting/Event

Announce Date/Time/Place

Items on the Agenda – Continued or New Items

a) Monday, April 3 at 6:30PM at Town Hall, Council Chambers (hybrid)
i. Maine Housing, John Egan, assistance with strategy at 6:30 pm
ii. Discussion with Judy Colby-George about Loomio at 7:30 pm

b) Monday, April 24 at 6:30PM at Town Hall, Jordan Conference Room
i. Review RFP submissions
ii. Possible Community Forum

c) Monday, May 1 at 6:30PM at Town Hall, Council Chambers (hybrid)
i. (Suggested) Chris Lee, ADU expert

d) Monday, May 15, at 6:30 pm at the Town Hall, Jordan Conference Room

e) June 17th Family Fun Day (potential outreach/research event)

9. Public Comment

10. Adjournment

The board should vote to adjourn to ensure there is no further business.

Speaking at the Ad-Hoc Housing Diversity Study Committee Meeting After the public comment period has been opened, any person wishing to address the Ad-Hoc Housing Diversity Study Committee shall signify a desire to speak by raising their hand. When recognized by the chair, the speaker shall give their name and address or name and local affiliation, if the affiliation is relevant, prior to making comments. All remarks should be addressed to the Ad-Hoc Housing Diversity Study Committee. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of the committee members present. The time for public comment at the beginning of the meeting is limited to 15 minutes. This time may be extended by a majority vote of the committee members present. The time for public comment at the end of the meeting shall be sufficient for any member of the public to speak for 3 minutes. The chair may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Ad-Hoc Housing Diversity Study Committee has begun its deliberations on an item, no person shall be permitted to address the Ad-Hoc Housing Diversity Study Committee on such item.

Written Comments

Members of the public are encouraged to submit written comments to the Ad-Hoc Housing Diversity Study Committee.

Email

Comments by email can be sent to HDSC@capeelizabeth.org.

Mail

Comments may be mailed to the attention of the Town Clerk. Comments will be scanned and emailed to staff and the committee. Town Clerk 320 Ocean House Road, Cape Elizabeth, Maine 04107.

Comments may be dropped off to the Town Clerk at Town Hall during office hours. Comments will be scanned and emailed to staff and the committee.

Decorum

Persons present at Ad-Hoc Housing Diversity Study Committee meetings shall not applaud or otherwise express approval or disapproval of any statements made, or actions taken at such meeting. Persons at Ad-Hoc Housing Diversity Study Committee meetings may only address the Ad Hoc Housing Diversity Study Committee after being recognized by the chair.

Supporting Documents

1. Housing Voucher Waitlist – WGME News
<https://wgme.com/news/local/maine-housing-crisis-15000-housing-voucher-waitlist-mainehousing-choice-homelessness-section-8#>
2. HDSC Grid
3. Lot size and Density Resources
4. Presentation from Liz trice:
https://docs.google.com/presentation/d/1DfnEjht67KWc5rec57IMenJbt_oZ3b30_WXSFHbdpaqI/edit#slide=id.g215f59f3415_0_249
5. Laura Reading Presentation
6. Regan St Pierre Email regarding Affordable Housing Credit Report
7. Senator Collin article on asylum seekers in Maine
https://edition.pagesuite.com/popovers/dynamic_article_popover.aspx?artguid=7771630c-9cd0-46e8-931f-86dd46023573&appid=3533