



## **TOWN OF CAPE ELIZABETH MEETING AGENDA**

MEETING: Ad-Hoc Housing Diversity Study Committee

DATE: Monday, February 27, 2023

TIME: 6:30 P.M.

PLACE: Town Hall, Council Chambers; This will also be televised on CETV with public participation through Zoom. The general public can make comments during this session but must log in for each comment through Zoom. The link for public participation is: [Web Meeting](#) Web Meeting ID 99753419311

### **1. Call Meeting to Order**

### **2. Roll Call**

### **3. Public Comment**

### **4. Conversation with Town Manager, Matthew Sturgis**

### **4. Approval of Minutes from January Meeting** (Monday, January 9, 2023)

### **5. Committee Staff Updates**

### **5. Reports and Correspondence**

**a) Town Council Workshop January 18, 2023**

**b) Ordinance Committee Public Forum February 9, 2023**

**c) WGME News Articles on Cape Elizabeth on Affordable Housing**

**d) Suzanne McGinn Email on LD 2003 Ordinance Amendment**

**e) Maureen O'Meara Email with plan of Gull Crest**

**f) Jenna Isaacson Pfuller Email on LD 2003**

## **6. List Items on the Agenda**

- a) Review of RFP for Public Opinion Survey** –See PDF in supporting documents
- b) Discussion of other outreach and data collection efforts-** to support Loomio and written survey

## **7. Next Meeting/Event**

Announce Date/Time/Place

Items on the Agenda – Continued or New Items

## **8. Public Comment**

## **9. Adjournment**

The board should vote to adjourn to ensure there is no further business.

**Speaking at the Ad-Hoc Housing Diversity Study Committee Meeting** After the public comment period has been opened, any person wishing to address the Ad-Hoc Housing Diversity Study Committee shall signify a desire to speak by raising their hand. When recognized by the chair, the speaker shall give their name and address or name and local affiliation, if the affiliation is relevant, prior to making comments. All remarks should be addressed to the Ad-Hoc Housing Diversity Study Committee. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of the committee members present. The time for public comment at the beginning of the meeting is limited to 15 minutes. This time may be extended by a majority vote of the committee members present. The time for public comment at the end of the meeting shall be sufficient for any member of the public to speak for 3 minutes. The chair may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Ad-Hoc Housing Diversity Study Committee has begun its deliberations on an item, no person shall be permitted to address the Ad-Hoc Housing Diversity Study Committee on such item.

## **Written Comments**

Members of the public are encouraged to submit written comments to the Ad-Hoc Housing Diversity Study Committee.

## Email

Comments by email can be sent to [HDSC@capeelizabeth.org](mailto:HDSC@capeelizabeth.org).

### Mail

Comments may be mailed to the attention of the Town Clerk. Comments will be scanned and emailed to staff and the committee. Town Clerk 320 Ocean House Road, Cape Elizabeth, Maine 04107.

Comments may be dropped off to the Town Clerk at Town Hall during office hours. Comments will be scanned and emailed to staff and the committee.

### **Decorum**

Persons present at Ad-Hoc Housing Diversity Study Committee meetings shall not applaud or otherwise express approval or disapproval of any statements made, or actions taken at such meeting. Persons at Ad-Hoc Housing Diversity Study Committee meetings may only address the Ad Hoc Housing Diversity Study Committee after being recognized by the chair.

### **Supporting Documents**

Town Council Workshop January 18, 2023 Meeting Link -

<https://cetv.capeelizabeth.org/CablecastPublicSite/show/991?channel=1>

Ordinance Committee Public Forum February 9, 2023 Link -

<https://cetv.capeelizabeth.org/CablecastPublicSite/show/998?channel=1>

WGME News Articles on Cape Elizabeth on Affordable Housing Link -

<https://wgme.com/news/local/maine-housing-crisis-cape-elizabeth-residents-law-provide-affordable-housing#>

Suzanne McGinn Email on LD 2003 Ordinance Amendment PDF

Maureen O'Meara Email with plan of Gull Crest - JPG

Jenna Isaacson Pfuller Email on LD 2003 - PDF

PDF of Draft RFP for Public Opinion Survey -PDF

Minutes from January 9, 2023 - PDF