

TML Committee Meeting Minutes
Thursday, December 16, 2021
6:30 p.m.

APPROVED

Present: : Jason O'Brien, Megan Cotter, John DiPalazzo, Becky Fernald, Sara Hirshon, Kathleen Kent

Rachel Davis (Director, Thomas Memorial Library, Committee Secretary)

Absent: Timothy Blackstone

Welcome and Call the Meeting to Order: Jason called to order at 6:35 p.m.

1. Acceptance of minutes from the November 18 meeting: Becky made a motion to accept the minutes as written; seconded by Megan; unanimously approved.
2. Citizen's Opportunity for Discussion of Items Not on the Agenda: none
3. Library Director's Report: as submitted, with correction to the population of Falmouth noted in the statistics
4. Strategic Planning: Rachel discussed the lack of responses to the RFQ for a facilitator, and reported that Craig Freshley is still available to act as Facilitator. An initial meeting is scheduled for March 24 at 6:30 p.m.
 - a. Becky made a motion to instruct Rachel to hire Craig Freshley as Strategic Planning Consultant; seconded by Kathleen; unanimously approved
 - b. Discussion: Becky expressed a desire to participate in the strategic planning process even though she will no longer be on the Committee; former Committee member Gwyneth Maguire was also mentioned as someone who would likely wish to participate.
5. Other Business
 - a. Policy update: The policies recommended for approval at the November meeting will be presented to the Town Council for approval at their January 10 meeting.
 - b. New and Departing Committee Members: The Committee expressed appreciation for the service of departing members Becky and Kathleen, and a welcome to their replacements, Timothy Hebda and Sara Hoffman.
6. Citizen's Opportunity for Discussion of Items Not on the Agenda: none
7. Next meeting: Thursday, January 27 at 6:30 p.m. via Zoom
8. Adjourn: Megan made a motion to adjourn the meeting; seconded by John; unanimously approved. Meeting adjourned at 7:12 p.m.

Minutes respectfully submitted by Rachel Davis, 12/2/21