TML COMMITTEE
June 20, 2024 Meeting Minutes
APPROVED

Present: Reed Dyer, Tim Hebda, Tim Blackstone, Liz Elliott, Patience Maloney, Sara Hoffmann, Rachel Davis, Will Plumley (consultant)
Absent: Griff Gilbert

Agenda

1. Call to Order: Tim Blackstone called the meeting order at 6:31 p.m.
2. Public Comment (15 minutes):
    a. Richard Parker, 17 Southwell Road, expressed appreciation for the library and its leadership, stating that he felt that "this library is a treasure." He simply wanted to pass along that message publicly.
3. Approval of Minutes from May 30, 2024 meeting: Sara made a motion to approve the minutes; seconded by Reed; unanimously approved.
4. Planning for Community Conversation in September: Will Plumley discussed his draft outline for the Community Conversation to kick off the strategic planning process. Key points discussed by the Committee:
    a. We need to hear your voice regardless of your relationship with the library
    b. Invite participants to bring a friend, particularly if they don't regularly use the library
    c. The date was set as Thursday, September 19 at 6:30 p.m.; the duration will be publicized as one hour, with an additional half hour for continuing conversation if people wish to stay
    d. Rachel will put out comment boxes at different locations, and move them around to get more visibility from different populations
    e. Rachel will create an online form for soliciting feedback as well
    f. The purpose of the conversation is to
        i. Learn what we don't know
        ii. Validate what we think we know
        i. "letting the community know that their input is valued
        iii. Underscore that the library is meant to be a community institution
        iv. Determine what we want the library to look like in five years
        v. What will keep the library relevant in the years to come?
    g. Will asked that we provide
        i. Sticky note flip charts
        ii. Name tags
        iii. Notepads for people to write down questions
5. Meeting Schedule for Strategic Planning:
    a. Rachel will send out Google calendar invites to everyone on the working group
6. Committee Assignments finalized

    a. The working group will include four Committee members
        i. Tim Blackstone
        ii. Liz Elliott
        iii. Reed Dyer
        iv. Patience Maloney
    b. Tim Hebda will serve on the TMLF Board
7. Director’s Update: Rachel gave a brief update on new staff and upcoming events
8. New Business: none
9. Public Comment (15 minutes): none
10. Adjournment: Patience made a motion to adjourn; seconded by Reed; unanimously approved. Meeting adjourned sy 8:20 p.m.