TML Committee Meeting Minutes

Thursday, February 15, 2024

6:30 p.m.

APPROVED

Present: Tim Blackstone, Reed Dyer, Elizabeth Elliott, Tim Hebda, Patience Maloney Rachel Davis (Director, Thomas Memorial Library, Committee Secretary)

Absent: Sara Hoffman, Griff Gilbert

Welcome and Call the Meeting to Order: Tim called to order at 6:31 p.m.

1. Acceptance of minutes from the January 25 meeting: Rachel pointed out that she forgot to include information about the Library Speaker's Bureau under New Business. Reed made a motion to accept the minutes with the addition of the Speaker's Bureau information; seconded by Tim Hebda; unanimously approved.
2. Citizen's Opportunity for Discussion: none
3. Strategic Planning: Proposal from Will Plumley:
    a. The Committee discussed the proposal, and the feasibility of the entire committee being a core part of the meetings as outlined. Issues needing clarification:
        i. Can there be several opportunities for the public to participate in meetings?
        ii. What day of the week/time of day would the core meetings take place?
        iii. Is it better to do fewer meetings closer together to keep from losing momentum?
        iv. Who are the stakeholders Rachel will report to, mentioned in point #8?
    b. Liz made a motion for Rachel to invite Will Plumley to a meeting in March, either March 21 or March 28, with the earlier date being the preference; Seconded by Patience; unanimously approved
        i. ACTION TIME: Rachel ask Will Plumley if he is able to attend a Committee meeting in March to discuss these questions and get a better sense of the process he has outlined. Rachel will let the Committee know the confirmed date.
4. Goals for 2024: The Committee began the discussion of goals for the year
    a. Development of a Strategic Plan
    b. Develop a Social Media Policy and Code of Conduct
    c. Assess and refine the Committee's meeting cadence, norms, and areas of focus
5. Meeting Schedule: The meeting schedule will be determined based upon the finalized process for strategic planning
6. TML Foundation Update: Tim reported that he met with Tyler Patterson, the President of the TML Foundation Board. His primary goal was to get a sense of philosophical alignment between TMLF and the TML Committee, and he found that the two groups are definitely in sync in that regard. Tyler explained that the role of the TMLF Board is not to be directional, but to support the library financially to help it provide excellent resources and services, particularly programs. The TMLF would like to invite a member

of the Committee to serve on its Board of Directors; TMLF meets bimonthly on the third Tuesday of each month at 7:00 p.m. The Committee will discuss this further when members who are currently absent are in attendance in order to determine who might be willing to serve.

7. New Business: Rachel introduced the possibility of the library contracting with the Maine Speaker's Bureau to bring virtual live author programs to the library's patrons; there is annual fee, and the library only needs to promote the events and provide the links to attend. The Committee thought these virtual programs might be well-received, but suggested asking current users about their level of interest before committing to anything.
8. Public Comment (15 minutes)
9. Next Meeting: TBD
10. Adjournment: Tim Hebda made a motion to adjourn; seconded by Liz; unanimously approved. Meeting adjourned at 8:16 p.m.

Minutes respectfully submitted by Rachel Davis, 2/22/24