

Cape Elizabeth School Board
Tuesday, March 21, 2023
6:00 p.m. Special Business Meeting
Immediately followed by a School Board Budget Workshop
CEHS Library
[VIDEO LINK](#)

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Heather Kathleen Jennifer Philip Elizabeth ~~Caitlin~~ Cynthia
Altenburg Curry-Sparks McVeigh Saucier Scifres ~~Sweet~~ Voltz

Student Representatives

~~Juliet Moore~~ Jack Quinn

AGENDA

Call to Order/Pledge of Allegiance

1. ADJUSTMENTS TO AGENDA - None
2. APPROVAL OF SCHOOL BOARD MINUTES
 - a. Regular Business Meeting, Tuesday, February 14, 2023
 - b. Executive Session, Tuesday, March 7, 2023

Motion:	Cynthia Voltz	Second:	Kathleen Curry-Sparks	Vote:	6-0
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Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	☐ Yea ☐ Nay	✓ Yea ☐ Nay

3. COMMENTS FROM PUBLIC ON AGENDA ITEMS *(per policy BEDH)* None
4. ADMIN & BUSINESS MANAGER'S REPORT **supporting documents included*

At 1:40 of the video Ms. Weeks mentions that we are still on target for the 3% under the normal expenditures

5. SUPERINTENDENT’S REPORT - Asst. Superintendent Michelle McClellan is sitting in for Dr. Record

- a. Covid update - 2:43 of the video
- b. Enrollment Numbers **supporting document included* 3:25 of the video
- c. Pre-K Grant update - 4:17 of the video, we are still waiting for the MOU from the state
- d. Other - 7:53 of the video - Dr. Record wanted Ms. McClellan to relay how very pleased he is at the work being done at this point by the SBAC

6. NEW BUSINESS

a. **Consideration to approve the 2023-2024 School Year Calendar. -9:38**

Ms. McVeigh wanted to say that this was a very collaborative effort to make this calendar, and the process was very thoughtful. Ms. Scifres asked that an agenda item be added during the next workshop to reflect on how the traditional & virtual snow days are going. Ms. Voltz asked for an update on the new schedule at the HS at the same time. And Mr. Saucier asked that we add to that an update on the Kindergarten screening.

Motion: Jennifer McVeigh Second: Heather Altenburg Vote: 6-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	☐ Yea ☐ Nay	✓ Yea ☐ Nay

b. **Consideration to approve Brent Staples for .2 FTE Algebra 1 Teacher for the remainder of SY23. - 18:35** This was brought forth because of a teacher’s maternity leave, and having a permanent teacher in place for those students for the remainder of the year allows for consistency.

Motion: Jennifer McVeigh Second: Kathleen Curry-Sparks Vote: 6-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	☐ Yea ☐ Nay	✓ Yea ☐ Nay

c. **Consideration to approve the Superintendent’s recommendations for administrator contract renewals.** [According to 20-A M.R.S.A. § 13303(1)A.] - 20:22

Troy Patterson	Educational Technology Director
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John Springer	CEHS Principal
Nathan Carpenter	CEHS Asst. Principal
Sarah Forrey-Pettit	PCES Interim Principal
Del Peavey	Director of Special Services
Jeff Thoreck	Athletic Administrator

Motion: Heather Altenburg Second: Phil Saucier Vote: 6-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	☐ Yea ☐ Nay	✓ Yea ☐ Nay

- d. **Consideration to approve the Superintendent’s recommendations for administrator contract renewals for the 2023-2024 school year.** [According to 20-A M.R.S.A. § 13303(1)B, the deadline for written notice of renewal/non-renewal to principals whose contracts expire in 2023 and have been employed for two years or less is April 1.] 22:24

Jake Haugevik	CEMS Asst Principal
Sarah Rubin	CEMS Principal

Motion: Jennifer McVeigh Second: Kathleen Curry-Sparks Vote: 6-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	☐ Yea ☐ Nay	✓ Yea ☐ Nay

- e. **Consideration to approve the CEHS Gender Sexuality Alliance trip to the LGBTQ Leadership Camp (Nobleboro, Maine) April 28 - 30, 2023.** 23:16

Motion: Kathleen Curry-Sparks Second: Cynthia Voltz Vote: 6-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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✓ Yea ☐ Nay | ✓ Yea ☐ Nay | ✓ Yea ☐ Nay | ✓ Yea ☐ Nay | ✓ Yea ☐ Nay | ☐ Yea ☐ Nay | ✓ Yea ☐ Nay

f. **Consideration to approve the CE Robotics Team Field Trip for VEX Robotics World Championship in Dallas, TX from 4//25-27 (HS) & 4/27-29 (MS). 25:45**

Motion: Cynthia Voltz Second: Kathleen Curry-Sparks Vote: 6-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	✓ Yea ☐ Nay	☐ Yea ☐ Nay	✓ Yea ☐ Nay

g. **Consideration to approve the following policies for Second Reading - 28:27 Ms.**

Curry-Sparks explains how these came about for revision, and that a letter from a community member had them dig deeper and explore. Recognizing that time tonight is limited, and unanswered questions are still lingering, the suggestion to Table this action item was determined necessary.

- **Policy IMGB – Therapy Dogs and Other Therapy Animals**
- **Policy IMG – Animals in Schools**
- **Policy ACAC - Service Animals in the Schools**

Motion: Kathleen Curry-Sparks Second: Jennifer McVeigh Vote: TABLED

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

h. **First Reading Policies:** at 32:50, discussion to summarize the policies/procedures occur

- Policy Procedure AC-R – Grievance Procedure for Persons with Disabilities**
[currently coded in CE Policy Manual as IHBAL]
- Policy ADC – Smoking & Possession of Tobacco/Electronic Smoking Devices**
- Policy JICH – Student Use of Alcohol, Drugs, Tobacco and Other Prohibited Substances**
- Policy Procedure JICH-R – Student Use of Alcohol, Drugs, Tobacco and Other Prohibited Substances**

7. SCHOOL BOARD AGENDA REQUESTS - None

8. COMMITTEE REPORTS: 34:40

- a. PATHS – Caitlin
- b. DEI – Kathleen
- c. Technology Committee – Cindy
- d. CE School Buildings Advisory Cmte (SBAC) - Cindy 35:04
- e. Buildings & Grounds - Phil

9. ANNOUNCEMENT OF UPCOMING MEETINGS - 37:57

- ~~a. School Board Budget Workshop – March 21, 6:30 pm CEHS Library~~
- b. School Board Budget Workshop – March 28, 6:30 pm CEHS Library
- c. Policy Committee – March 30, 4 pm Town Hall/Wm. Jordan Conf Rm
- d. CE SBAC - April 6, 6:30pm Town Hall/Wm. Jordan Conf Rm
- e. PATHS – May 11, 8:30 am at WRVC
- f. District DEI – TBD
- g. Technology Committee - TBD

10. CONSIDERATION TO ADJOURN 41:22

Motion:	Jennifer McVeigh	Second:	Kathleen Curry-Sparks	Vote:	6-0
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Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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