

Cape Elizabeth School Board
Tuesday, November 8, 2022
6:30 p.m. Regular Business Meeting
Town Hall Council Chambers

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Roll Call:

- | | | | | | | |
|---|---|---|--|--|---|---|
| ☐ Heather
Altenburg | ☐ Kimberly
Carr | ☐ Kathleen
Curry-Sparks | ☐ Jennifer
McVeigh | ☐ Philip
Saucier | ☐ Elizabeth
Scifres | ☐ Cynthia
Voltz |
| ☐ Juliet Moore | | | ☐ Jack
Quinn | | | |

AGENDA

Call to Order/Pledge of Allegiance

1. ADJUSTMENTS TO AGENDA
2. APPROVAL OF SCHOOL BOARD MINUTES
 - a. Regular Business Meeting - October 11, 2022
 - b. Emergency School Board Meeting - October 27, 2022
 - c. Special Business Meeting - November 1, 2022
3. COMMENTS FROM PUBLIC ON AGENDA ITEMS *(per SB BEDH)*
4. COMMENTS FROM STUDENT REPRESENTATIVES
5. PRESENTATIONS

- a. Recognition of the Cape Elizabeth Sailing Team, win Maine Double Handed Sailing Championship
 - b. Recognition of the Golf Team - State Runner Up
 - c. Recognition of members of CEMS Music Department accepted into the Maine Music Educators Association District I 7/8 Honors Festival
 - i. Flute - Claire Gaudrault, Phoebe Evans, Finn Gilbert, Caitlyn Eaton
 - ii. Clarinet - Katherine Halter, Chloe Blackstone, Liisi Kuhrt
 - iii. Bass Clarinet - Theodore Brennan, Ayden Diamond
 - iv. Tenor Sax - Kelsie Law
 - v. Trumpet - Isabelle Bam, Gideon Straw, Reagan Gajan
 - vi. Trombone - Chase Dyer-Payne
 - vii. Euphonium - Ayla Napier
 - viii. Tuba - Erik Frey, Miles Vettese
 - ix. Percussion - Shyla McVeigh, Noah Scott, Evan Franks
 - x. Soprano - Lilly Northrup, Elana Hill
 - xi. Alto - Shiloh Doody
 - xii. Baritone - Logan Knightly
 - d. Recognition of members of CEHS Music Department accepted into the Maine Music Educators Association District I Honors Ensembles
 - i. Mixed Choir - Bella Carver, Sage Maxwell, Emma Young
 - ii. Treble Choir - Addison Young, Amelia McCarley, Noemi Marquardt-Grainer, Olive Weyrens, Brooke Giroux, Emma Gebhart
 - iii. Band - Sage Evans (flute), Owen King (clarinet), Story Straw (alto sax), Alex Kang (alto sax), Hadley Johnson, (trumpet), Sebastian Hesser (trombone), Tess Straw, (Euphonium)
 - e. Recognition of School Board Chair Kimberly Carr
6. ADMINISTRATIVE AND STAFF REPORTS
- a. Admin. TBD
7. BUSINESS MANAGER’S REPORT **supporting documents included*
8. SUPERINTENDENT’S REPORT
- a. Covid Update

- b. Enrollment Numbers **supporting document included*
- c. Building Project
- d. Other

9. NEW BUSINESS

- a. Review the MSBA Delegate Resolutions **supporting document included*

- b. Consideration to approve an adjustment to the 2022-2023 school calendar by moving the CEHS graduation date to June 4, 2022.

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

- c. Consideration to approve virtual school days if determined necessary by the Superintendent due to inclement weather student/staff illness rates, or other factors as deemed appropriate by the Superintendent.

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

- d. Consideration to approve the hiring of Jackie Bromage for Elementary School Social Worker (.5) - Pond Cove Elementary School.

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
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☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay
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- e. Consideration to approve the adjustments of the Job Description made to the Payroll Coordinator/Bookkeeper position.

Motion: _____	Second: _____	Vote: _____
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Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

- f. Consideration to approve the Women’s Leadership Academy Field Trip from November 17th to the 18th, 2022.

Motion: _____	Second: _____	Vote: _____
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Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

- g. Consideration to approve the CEHS Model UN Field Trip to the Boston University Model UN Conference from February 10th to the 12th, 2023.

Motion: _____	Second: _____	Vote: _____
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Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

- h. Consideration to approve the CEEF grant for High Quality Decodable Books with Representation - Sara Hollowell, Karen Jennings, & Kimberly Chouinard (1st grade teachers) - PC Elementary School - \$12, 941- approved October 5, 2022.

The grade 1 teachers would like to supply the first grade readers with decodable books that also include more diversity.

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

i. Consideration to approve the School Board Norms, as set by the School Board at the retreat on June 29, 2022.

- Respect the work that needs to be done by being on time, thoughtful, engaged and prepared for meetings.
- Maintain clear and regular communication between the Chair, Board members and the Superintendent.
- Create an inclusive environment by assuming best intentions, listening and addressing differences professionally.
- Consider all data and relevant information and viewpoints and support the Board's decision.

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

j. Second Reading: Policy FF - Naming of School Facilities

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

k. Second Reading: Policy EFE - Sales of Foods in Competition with the Food Service Program

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

l. Second Reading: Policy BDC - Board Appointments

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

m. Second Reading: Policy BDE - Board Standing Committees

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

n. Second Reading: Policy BDF - Board Advisory Committees

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay

o. First Readings:

- i. AC -Nondiscrimination, Equal Opportunity and Affirmative Action
- ii. ACAA - Harassment and Sexual Harassment of Students
- iii. ACAB - Harassment and Sexual Harassment of School Employees
- iv. GCFB - Recruiting and Hiring of Administrative Staff

10. SCHOOL BOARD AGENDA REQUESTS

11. COMMITTEE REPORTS:

- a. PATHS – Phil
- b. DEI – Heather
- c. Technology Committee – Cindy
- d. Building Oversight Committee - Heather

12. ANNOUNCEMENT OF UPCOMING MEETINGS

- a. DEI Task Force – November 10th, 3:30 pm
- b. Building Oversight Committee - November 15th, 6:30 pm via Zoom
- c. School Board Workshop – November 16th, 5:45 pm CEHS Library
- d. PATHS – November 17th, 8:30 am, WRVC
- e. School Board Annual Caucus, December 12th, 7:15 pm, CEHS Library

13. CONSIDERATION TO ADJOURN

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kimberly Carr	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Cynthia Voltz
☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay	☐ Yea ☐ Nay