

Cape Elizabeth School Board
Tuesday, June 14, 2022 - Town Hall Council Chambers
6:30 p.m. - Regular Business Meeting
MINUTES ([Video Link](#))

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Roll Call:

Kimberly Carr, *Chair*
Heather Altenburg, *Vice Chair*
Kathleen Curry-Sparks
Jennifer McVeigh
Phil Saucier
Elizabeth Scifres
Cynthia Voltz

Superintendent Christopher Record, Ph.D.

Absent

Student Representative Kathryne Clay
Student Representative Ellie Gagne

MINUTES

Call to Order/Pledge of Allegiance

1. **Adjustments to Agenda** – Item 6c, Debra Sampson actually with the district for 28 years (not 20yrs); Item 9d, *Sarah Rubin* is to be nominated this evening.
2. Approval of Minutes **May 10, 2022 – Regular Business**

Motion: Mr. Saucier Second: Ms. Scifres Vote: Approved 7-0

3. Approval of Minutes **May 31, 2022 – Executive Session**

Motion: Ms. Scifres Second: Ms. McVeigh Vote: Approved 7-0

4. **Comments from Public on Agenda Items** (per SB BEDH) – *[4:31 mins in the recording]*
Declan Scifres [Longfellow Dr] - spoke briefly to the impact Ms. Dana had on his education

5. **Comments from Student Representatives** – *Student representatives were absent*

6. **Presentations -**

- **Esports State Champions** - *[5:57 in]* Coach Jason Lund, introduced the Super Smash Bros Championship Team: Alex Brooking (*unable to attend this evening*), Nathaniel Healey, Jackson Morgan, and Rohan Yadav. *They posed for a group photo following their presentation.*
- **Julie Merriam's 4th Grade Student Learning Targets** - *[12:48 in]* Ms. Merriam's student's created 'Channel 4 News' as a way of communicating classroom learning target work to parents. Students took turns being co-hosts and delivering news reports. *Ms. Merriam and members of her fourth grade class posed for a group photo following their presentation.*
- **Recognition of Retirees** - *[16:42 in]* Principals Manjourides, Springer, and Eastman spoke briefly about each retiree. Ms. Carr presented the retirees with a gift on behalf of the School Board. *Those in attendance posed for a photo following the presentation.*

Pond Cove Elementary

- Mary Jane Ham - Grade 4 Teacher (24 yrs)
- Deb Hannon - Social Worker (18 yrs) ** here until Nov!*
- Debra Sampson - Grade 1 Teacher (28 yrs)
- Becky Swift - Literacy Interventionist (37 yrs)

CE High School

- Bill Brewington - Science Teacher (31yrs)
- Roger Rioux - Math Teacher (25 yrs)

CE Middle School

- Susan Dana - World Language Teacher (31 yrs)
- Joe Doane - Grade 6 Teacher (37...or 38 yrs)

7. **Administrative & Staff Reports:** *See also agenda materials for written DLT reports.*

- a. **Troy Patterson Technology Update** - *[38:29 in]* Spoke briefly about technology device use. The Technology Committee, after many conversations, surveys, and a

close look at curriculum, is recommending Macbooks replace iPads for CEHS. Implementation will be rolled out over four years, beginning with Grade 9. MLTI funding will support the grade 9 Macbook purchase for 2022-23. A K-12 Plan will be developed going forward. Mr. Patterson thanked the members of the Technology Committee: Michelle McClellan, Cynthia Voltz, Jennifer McVeigh, Jason Manjourides, Troy Eastman, Jason Lund, Hannah Hyde, Tom Farmer, Susan Dana, Carolyn Young, and Ingrid Whitaker.

- b. **Business Manager's Report** - [56:06 in] Ms. Weeks reported a "reasonable and efficient expenditure pattern" as of May 31. Pre-audit work begins, with the auditors on-site, this week. They will return in August. May 2022 School Nutrition program service: 15,203 lunches and 5,599 breakfast meals.

8. **Superintendent's Report** [57:58 in]

- a. **Covid Update** - [59:04] With the support of the community, Pond Cove was able to get out of outbreak status 14 days after entering. Going forward, the Board voted [on 5/10/22] to follow Maine CDC guidelines and require masks inside any school deemed in Outbreak Status and until that outbreak is deemed over by the MECDC; otherwise masking will remain optional.
- b. **Building Project Update** - [1:02:06 in] The Public Outreach Subcommittee will be at Cape Family Fun Day. The architects were meeting with elementary and middle school staff, at the middle school, today. A Public Forum will be held on June 15 at 6:30 pm in the Middle School. Visit www.cebuildingproject.com for lots of project-related information.
- c. **Budget Update** - [1:04:02 in] Public vote happening this evening.
- d. **Enrollment Numbers** - [1:04:41 in] Incoming K enrollment is up to 121 students. A one-year kindergarten teacher will be added to accommodate.

9. **New Business**

- a. **Consideration to approve a grant from the Iola Foundation, d/b/a It Gets Better Project, in the amount of \$10,000.** Applicant(s): CEHS teacher and GSA Advisor, Courtney Ferrell & Student Leader, Saga Hart. [per SB policy, KCD: Public Gifts/Donations to the School] - [1:06:07 in]

Motion: Ms. Scifes Second: Ms. Voltz Vote: Approved 7-0

- b. **Consideration to approve the collective bargaining agreement for the Cape Elizabeth Education Association Bus Drivers, Custodians, Food Service, and Maintenance Mechanic dated July 1, 2022 to June 30, 2025 - [1:07:11 in]**

Motion: Mr. Saucier Second: Ms. Scifres Vote: Approved 7-0

- c. **Consideration to approve the collective bargaining agreement for the Cape Elizabeth Education Association Educational Technicians II & III dated July 1, 2022 to June 30, 2025 - [1:07:53 in]**

Motion: Ms. Scifres Second: Mr. Saucier Vote: Approved 7-0

- d. **Consideration to approve the Superintendent's nomination of new administrative personnel for the 2022-2023 school year - Superintendent Record briefly described the process, and needs, resulting in the nomination of Ms. Rubin this evening. [1:09:56 in]**

Sarah Rubin - Principal, CE Middle School

Motion: Ms. Altenburg Second: Ms. Curry-Sparks Vote: Approved 7-0

- e. **Consideration to approve the Superintendent's nomination of Middle School personnel to second-year probationary contracts: - [1:19:47 in]**

Peter Conte	Grade 6 (1-yr position)
Jeff Lowe	Grade 7

Motion: Ms. Voltz Second: Ms. Curry-Sparks Vote: Approved 7-0

- f. **Consideration to approve the Superintendent's nomination of new personnel for the 2022-2023 school year: - [2:09:14 in]**

Ellen Bailey - Math Instructional Strategist

Nicole Carey - Pond Cove Kindergarten Teacher (1-yr position)

Michael Flaim - High School Social Studies Teacher (FTE 0.7) ...continues

Erica Gordon - Pond Cove Grade 4 Teacher
Claire Haft - Pond Cove Kindergarten Teacher
Libby Heselton - Middle School Counselor (guidance) (1-yr position)
Jordyn Jamieson - Pond Cove Grade 3 Teacher
Tami Johnsen - Extended Learning Strategist
Gabriella Morse - Pond Cove Kindergarten Teacher
Melissa Shabo - Middle School Instrumental Music Teacher
Christopher Sutherland - Middle School Spanish Teacher
Lucas Swinford - High School Math Teacher
Alex Trammell - Pond Cove Grade 4 Teacher (1-yr position)

Motion: Ms. Curry-Sparks Second: Mr. Saucier Vote: Approved 7-0

- g. **Consideration to grant the Superintendent of Schools authority to hire school personnel, excluding administrative positions which will require Board approval, during the summer** - [1:23:27 in]

Motion: Ms. Altenburg Second: Mr. Saucier Vote: Approved 7-0

- h. Second Reading: Policy **IJOC - Volunteers** - [1:24:16 in] Ms. McVeigh briefly reviewed changes.

Motion: Ms. McVeigh Second: Ms. Scifres Vote: Approved 7-0

- i. Second Reading: Policy **JK - Student Discipline** - [1:25:00 in] Ms. McVeigh briefly noted changes made are to be current with changes in the law.

Motion: Ms. McVeigh Second: Ms. Voltz Vote: Approved 7-0

- j. Second Reading: Policy **JL - Student Wellness** – [1:25:44 in] Ms. McVeigh said that changes primarily included federal changes.

Motion: Ms. McVeigh Second: Ms. Scifres Vote: Approved 7-0

10. School Board Agenda Requests – [1:26:43 in]

11. Committee Reports: – [1:27:01 in]

- a. School Budget - Mr. Saucier shared today is the public vote.
- b. Building Oversight Committee – Ms. Altenburg reminded the audience about the Public Forum on June 15. Always looking for volunteers (“neighborhood ambassadors”). There is much information, about the project and the need, available at www.cebuildingproject.com
- c. DEI – Dr. Record briefly updated the Board on the final district DEI meeting held earlier in the day. He added that Jo Persad should have an update for the Board at a future meeting.
- d. PATHS – Ms. Voltz was unable to attend the most recent PATHS meeting held on May 12.
- e. Technology Committee – Ms. Voltz expressed her appreciation for Mr. Patterson’s leadership in developing a technology strategy for the upcoming school year.

12. Announcement of Upcoming Meetings [1:34:12 in]

- a. Building Project Public Forums [FMI visit <https://www.cebuildingproject.com>] Members of the public are encouraged.
 - i. **June 15** - Members of the public encouraged to attend
 - **6:30 pm in the MS Cafe** (or Library) re: School Floor Plan Design Workshop (5:30 pm building tours offered.)
- b. Fiscal Subcommittee [Bldg Project] – June 23, 6:30 pm (Zoom)
- c. Public Outreach Subcommittee [Bldg Project] – June 28, 6:30 pm (Zoom)
- d. Policy Committee – August 25, 3 pm in Jordan Conf Rm (Town Hall)

13. Consideration to Adjourn - Ms. Carr expressed her appreciation to departing administrators, Troy Eastman, Kyle More, and Chris Storer. [1:35:10 in]

Motion: Ms. Curry-Sparks Second: Ms. Altenburg Vote: Approved 7-0