

Cape Elizabeth School Board
Tuesday, April 9, 2024
6:30 p.m. Regular Business Meeting
Town Hall Council Chambers
MINUTES

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Heather Kathleen Jennifer Philip Elizabeth Caitlin Cynthia
Altenburg Curry-Sparks McVeigh Saucier Scifres Sweet Voltz

Student Representatives

Sophia Toon Jack McCormick

AGENDA

Call to Order/Pledge of Allegiance

1. ADJUSTMENTS TO AGENDA: **Moving Item 5 to action after the approval of School Board Minutes**
2. APPROVAL OF SCHOOL BOARD MINUTES
 - a. Executive Session, Tuesday, March 12, 2024
 - b. Regular Business Meeting, Tuesday, March 12, 2024

Motion:	Jennifer McVeigh	Second:	Caitlin Sweet	Vote:	5-0
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Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay

3. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** (*per policy [BEDH](#)*) -- None

4. **COMMENTS FROM STUDENT REPRESENTATIVES** [at 35:59]

- a. The student reps had lunch with a group of fourth graders. They were having a great year, finding it easier than third grade. Nervous about transitioning into fifth grade. They also had lunch with a group of 7th graders. The seventh graders were happy with the Wednesday classes.
- b. The high school published their first edition of the Cape Chronicles, the school newspaper. Spring sports have started. Prom tickets are on sale.

5. **PRESENTATIONS** - [at 13:56]

- a. **Girls' & Boys' Swim Teams Class B State Championships** (3rd consecutive year!)
 - i. David Steinbrick - 2024 Varsity ME Boys' Swimmer of the Year
 - ii. Ben Raymond - 2024 Swim Coach of the Year
- b. **Music Program Honors** (CEMS & CEHS) [at 17:58]
 - i. **Middle School**

District 1 7/8 Honors Festival
 Grace Gayer
 Elana Hill
 Reilly
 McGovern-Pizzi
 Lilly Northup
 Jillian Tasker
 Lily Walsh
 Edith Wood
 Isabelle Bam
 Chloe Blackstone
 Lucy Carmellini
 Ayden Diamond
 Caitlyn Eaton
 Whitman Falk
 Evan Franks
 Erik Frey
 Ben Foley
 Kayleigh Hanson
 Bennett Kang

Liisi Kuhrt
 Jonah Milton
 Brendan Oakley
 Lorelei Rogers
 Patrick Rolfe
 Gideon Straw
 Alynn Wallent
 Anika Wark
 Price Woolls
 Emmett Wood

District 1 6th North Honors Festival
 Azra Azis
 Emerson
 Mitchell
 Fiona Welch
 Willa Wiggins
 Conner Barrett
 Luce Blake
 Amelie Chardon

Laura Ferguson
 Sage Hughes
 Lucas Haddad
 Matthew Kurre
 Colden Kunkler
 Penelope
 Rauscher
 Madi Ross
 Miles Shroder
 Lucy Twigg

District I Honors Jazz Festival
 Hayden DeBruyn
 Ayden Diamond
 Erik Frey
 Kayleigh Hanson
 Jonah Milton
 Brendan Oakley
 Gideon Straw

ii. **High School - 2024 Maine BOC All-State Festival** [at 22:52]

Ava Corbin Flute 1 (2nd Chair)
 Phoebe Evans Flute 1 (3rd Chair)
 Sage Evans Flute 1 (5th Chair)
 Seb Hesser Trombone (All-State Jazz)
 Laura Leighton Violin 2 (5th Chair)

Noemi Marquardt-Grainer Soprano C (SATB)
 Declan Scifres Bass A (SATB)
 Tess Straw Baritone/Euph (1st Chair)
 Tess Straw Bass (All-State Jazz)
 Sophia Toon Flute 1 (4th Chair)

- c. **Cape Robotics** team members competed at the Maine Championships and earned a spot at the World Championship held later this month. [at 29:00]

6. **ADMINISTRATIVE AND STAFF REPORTS** - *See District Leadership Team reports included within agenda packet*

7. **BUSINESS MANAGER'S REPORT** - *See supporting document included within agenda packet* [at 41:54]

The total expenditure amount for the year is at 75%. Last year at this time, it was 73%. The 7-year average spent is 71%. The variance was explained as a result of the dual payment for the pre-K program and some debt services payments executed earlier this year.

Nutrition program March 2024 update: 17,010 lunches and 6,338 breakfast meals served. Revenue generated from the state claim will be \$88,104. This fund's balance is not at break-even. However, by June 1 it is expected to be back on target.

8. **SUPERINTENDENT'S REPORT** [at 43:49]

a. **SBAC** [at 44:25]

b. **Enrollment Numbers** *supporting document included

c. **PreK grant update**

d. **Notification of Retirements** [at 47:28]

- Janet Eckler - Special Education Evaluator, 3 years
- Heather Geikie - Grade 5 Teacher, 14 years
- Maryjane Johnston, Elementary Visual Art Teacher, 16 years
- Betsy Nilsen - High School Teacher, 34 years
- Susan Pillsbury - Special Education Educational Technician, 23 years
- Tom Robinson - Elementary Special Educator, 30 years
- Matt Whaley - Grade 5 Teacher, 25 years

- e. **Other** [at 48:26] - Cape Elizabeth Schools has 6 teachers nominated for Maine Teacher of the Year. Names are still confidential.

9. NEW BUSINESS

- a. **Consideration to approve the Cape Robotics Team Trip for VEX Robotics World Championship in Dallas, TX between April 25 and April 30, 2024.** [at 49:33]

Motion: Phil Saucier Second: Caitlin Sweet Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
Yea Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	Yea Nay

- b. **Consideration to accept the following CEEF awarded grant with an approximate value of \$15,000.** [Per admin proc [KCD-R](#) - Gift Acceptance.] [at 52:42]

- The Telling Room (in-school) Residency for the five 4th grade classrooms

Motion: Jennifer McVeigh Second: Kathleen Curry-Sparks Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
Yea Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	Yea Nay

- c. **Consideration to approve high school music program students traveling to the 2025 National Festivals of the States Concert Series (Washington, D.C.) April 17 - 21, 2025.** [at 54:10]

Motion: Caitlin Sweet Second: Jennifer McVeigh Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
Yea Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	Yea Nay

- d. **Consideration to adopt the 2024-2025 School Board Budget of \$35,446,986 and the related revenue components.** [at 59:36] - Dr. Record presented the budget.

Motion:	Jennifer McVeigh	Second:	Kathleen Curry-Sparks	Vote:	5-0
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Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
Yea Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	Yea Nay

- e. **Consideration to approve the recommended 2024-2025 budgetary warrant article for submission to the Town Clerk.** [Note: The motion below is to give the Superintendent, at the time the Town Council approves the school budget, the authorization to complete the Notice of school budget Amounts to the Town Clerk for posting at the polls.]

MOTION: Pursuant to 20-A MRSA sections 1486(2) and 2307, the form of Notice of Amounts Adopted at Town Council Meeting be approved, and that the Superintendent of Schools be authorized and directed to complete said Notice in accordance with the meeting at which the school budget is approved, and to cause said notice, as completed, to be delivered to the Town Clerk for display at all polling places for the school budget validation referendum to be held following the meeting at which the Town Council approves the school budget. [at 1:29:14]

Motion:	Jennifer McVeigh	Second:	Phil Saucier	Vote:	5-0
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Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
Yea Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	✓Yea □Nay	Yea Nay

- f. Consideration to approve **JLCEA - Managing Students with Food Allergies** [at 1:30:25]

Motion:		Kathleen Curry-Sparks		Second:		Caitlin Sweet		Vote:		5-0			
Heather Altenburg		Kathleen Curry-Sparks		Jennifer McVeigh		Philip Saucier		Elizabeth Scifres		Caitlin Sweet		Cynthia Veltz	
Yea Nay		Yea Nay		Yea Nay		Yea Nay		Yea Nay		Yea Nay		Yea Nay	

- g. **First Reading Policies:**

- i. Policy **IKF - Graduation Requirements** [at 1:31:07]
- ii. Policy **JKD - Suspension of Students** [at 1:34:25]
- iii. Policy **KDA - Public Information Program** [at 1:35:07]
- iv. Policy **KLD - Public Complaints about School Personnel** [at 1:35:34]

10. SCHOOL BOARD AGENDA REQUESTS - *None*

11. COMMITTEE REPORTS:

- a. **PATHS** – Elizabeth [at 1:37:05]
- b. **Technology Committee** – Heather announced they will be meeting soon
- c. **SBAC** - Cindy [at 1:38:06]
- d. **Buildings & Grounds** - Elizabeth announced they will be meeting after vacation

12. ANNOUNCEMENT OF UPCOMING MEETINGS [at 1:40:39] -- If the public is interested in attending there are also SBAC Finance Committee meetings. The information for those meetings are posted on the town's website.

- a. SBAC Public Forum - Apr 10, 6:00 pm Town Hall
- b. SBAC Comm Subcommittee - Apr 11, 8:30 am Town Hall - Jordan CR
- c. Buildings & Grounds - *TBD*
- d. SB Budget presentation to the Town Council, Apr 22, 6:00 pm, Town Hall
- e. SB & TC update by Harriman on the Three School Solutions, Apr 22, 6:30 pm, Town Hall
- f. SB Budget presentation to the Town Council, Apr 23 (if needed), 6:00 pm, Town Hall
- g. School Board Workshop - Apr 23, 6:30 pm CEHS Library

- h. Policy Cmte - Apr 24, 4:15 pm Town Hall - Jordan CR
- i. SBAC Comm Subcommittee - Apr 25, 8:30 am Town Hall - Jordan CR
- j. SBAC Comm Subcommittee - May 2, 8:30 am Town Hall - Jordan CR
- k. CE School Building Advisory Cmte (SBAC) - May 2, 6:30 pm Town Hall
- l. PATHS - May 9, 8:30am at WRVC
- m. SBAC Comm Subcommittee - May 9, 8:30 am Town Hall - Jordan CR
- n. CE School Building Advisory Cmte (SBAC) - May 9, 6:30 pm Town Hall

13. CONSIDERATION TO ADJOURN [at 1:43:07]

Motion: Caitlin Sweet		Second: Phil Saucier		Vote: 5-0		
Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay