

School Board members present:

Christopher Boniakowski
Peter Joy Engel
Jennifer McVeigh
Phil Saucier, *Chair*
Lee Schroeder
Caitlin Sweet
Cynthia Voltz, *Vice Chair*
Madison Kirwan, *Student Representative*
Tori Stevens, *Student Representative*

Superintendent Christopher Record, Ph.D.

MINUTES

Call to Order/Pledge of Allegiance

1. **ADJUSTMENTS TO AGENDA** – *Item 5 (presentation) moved up to immediately follow item 2.*

2. **APPROVAL OF SCHOOL BOARD MINUTES** [6:03 mins in]

a. Regular Business Meeting, Tuesday, March 11, 2025

Motion: Ms. Sweet Second: Mr. Boniakowski Vote: Approved 7-0

3. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** (per [BEDH](#)) – [55:16 mins in the recording] - None

4. **COMMENTS FROM STUDENT REPRESENTATIVES** – [55:30 mins in] Madison Kirwan and Tori Stevens spoke briefly on items of interest from the students' perspective.

5. **PRESENTATIONS -**

- a) **Cape Chess Clubs** - [6:44 mins in] Chess club coach, David Cimato introduced members of the elementary club, made up of 2nd to 4th graders, won state championship and had a Scholastic Grand Prix champion as the best over the season. And the middle school chess club members earned third place during competition, despite being down two team members. The middle school team also won their own Scholastic Grand Prix.

- b) **Cape Robotics** - *[11:03 mins in]* [VEX Robotics 2025 State Champions](#) (Middle & HS teams!) Cape Robotics coach and high school teacher, Alex Anesko, announced they are sending three teams to the World Championships for the fourth year in a row!
- c) **CEHS Best Buddies Chapter national recognition** - *[17:13 mins in]* Club Advisor Kristen Tevanian and representative student members attended to speak briefly about this self-funded, inclusion-promoting club. In 2024, the chapter was recognized at the national level as one of three '[Outstanding Chapters of the Year](#)'.
- d) **CEHS Women's Leadership Academy (WLA) program** - *[21:45 mins in]* CEHS WLA co-teachers, Carolyn Young and Elaine Brassard, along with student representatives, Madison Kirwan, Sloane Gardner, Celia White spoke briefly about their course experiences, including a proposed fall 2025 trip to Grand Teton National Park.
- e) **Music Program Honors** (CEMS & CEHS) - *[33:52 mins in]* *Vocal and instrumental music teachers introduced students*

i. **Middle School**

**MMEA District I
7/8 Honors
Festival - Band**
Connor Barrett
Amelie Chardon
Laura Ferguson
Hailey Fontaine
Mikaela Furt
Lucas Haddad
Rosamund Hussey
Clara Kerkam
Colden Kunkler
Maxim O'Hagan
Penelope Rauscher
Lorelei Rogers
Sophie Rughani
Emily Scott
Noelle
Tadema-Wielandt
Max Tullmann
Alynn Wallent
Lily Walsh
Ankia Wark
Jacob Wood

**MMEA District 1 7/8
Honors Festival -**

Chorus
Lucy Backman
Grace Gayer
Stephanie Thomas

**MMEA District 1 6th
Grade Honors Festival -
Band**
Mikaela Bam
Wyatt Burleson
Angelieka
Buterbaugh
Alden Carter
Ava Darling
Adeline Deese
Aria Dewdney
Alexandra Grymek
Eve Hickok
Jackson Holt
Harper Hug
Hazel Kerkam
Livia Martinack
Louis Saucier
William Schwarz
Victoria Snow

**MMEA District 1 6th
Grade Honors Festival -
Chorus**
Suzanna
Angie-Sutherland
Emily Cwikilinski
Emilie DeLaura
Nila Hall
Evie Nudd
Olive Smith
Penelope Tinkler
Lemuel Walker
Bridger Wallent
Ilsa Walsh

**MMEA District I
Honors Jazz
Festival**
Benjamin Foley
Lucas Haddad
Bennett Kang
Colden Kunkler
Lorelei Rogers
Patrick Rolfe
Noelle
Tadema-Wielandt
Anika Wark

i. **High School**

**MMEA District I
HS Festival**

Merry Adrian
Isabelle Bam
Chloe Blackstone
Teddy Brennan
Lucy Carmellini
Ayden Diamond
Shiloh Doody
Erik Frey
Emma Gebhart
Katie Halter
Kayleigh Hanson
Liisi Kuhrt
Isabelle Pollick
Gideon Straw

Olive Weyrens
Emmett Wood
Dash Young

**MMEA Jazz
All-State Festival**

Teddy Brennan
Ian Connolly
Jack Marston
Story Straw

**MMEA All-State
Festival**

Teddy Brennan
Sage Evans
Phoebe Evans

Clara Fournier
Laura Leighton
Noemi
Marquardt-Grainer
Declan Scifres
Olive Weyrens

**MMEA District I
Honors Jazz
Festival**

Isabelle Bam
Ian Connolly
Kayleigh Hanson
Jack Marston
Liam O'Brien
Story Straw

- f) **Cape Elizabeth Energy Committee** - [44:01 mins in] Sam Milton, chair of the Cape Elizabeth Energy Committee, presented briefly an update on the [CE Climate Action Plan](#).

6. **ADMINISTRATIVE & STAFF REPORTS:** See [agenda materials](#) for summary reports.

7. **BUSINESS MANAGER'S REPORT** - See supporting [document included within agenda packet](#) - [57:18 mins in] Ms. Weeks spoke to a brief report included within her materials about her and Transportation Director Monica Cooke's attendance at the Maine School Safety Center's Annual School Safety and Transportation Conference. Additionally, Ms. Weeks met recently with the state department of education on the topic of 'minimum contributors and receivers'. This

The percentage of the year to date is 75%. The total general fund expenditures amounted to 71.5%. Last year at this time, it was 70%. The 7-year average spent is 72%.

Nutrition program March 2025 update: 16,657 lunches and 6,238 breakfast meals served. Revenue generated from the state claim will be \$90,073.

8. **SUPERINTENDENT'S REPORT** [59:59 in]

- a. School building project - A June 10 referendum was set by the Town Council. Building tours for the public will be held.
- b. Enrollment Numbers **supporting document included*
- c. Notification of Retirements
 - Laura Briggs - Grade 8 teacher, *18 years*
 - Rosemary Ginn - Pond Cove literacy specialist, *14 years*
 - Marianne Harrington - Grade 2 teacher, *20 years*
 - Karen Johnson - High School special education ed tech, *10 years*
 - Michelle McClellan - District assistant superintendent, *4 years*
 - Sharon McIntyre, Pond Cove special education ed tech, *23 years*
 - Trina Richards - Pond Cove special education ed tech, *27 years*
 - Dawn Rioux - Grade K teacher, *17 years*
 - David Shields - Elementary PE teacher, *37 years*
 - Kris West - Middle School special education ed tech, *22 years*
- d. **Cell phones** - at the High School many staff use 'phone hotels'. More staff collaboration is planned in pursuit of a potentially more holistic solution for the upcoming school year; at the Middle School, students place devices in their lockers upon entering the building and the leadership and staff continue to evaluate survey data going forward; at Pond Cove, a screen time usage audit is happening in hopes of developing guidelines.

9. NEW BUSINESS

- a. **Consideration to approve the Cape Robotics Trip for VEX Robotics World Championships in Dallas, TX May 8 - 12, 2025.** *(May 8 - 12 for Middle School & May 5 - 9 for High School.) - [1:07:07 in]*

Motion: Ms. Sweet Second: Ms. McVeigh Vote: Approved 7-0

- b. **Consideration to approve the Women's Leadership Academy Trip to Grand Teton National Park - Teton Science School, Kelly Campus (Wyoming) September 30 to October 5, 2025.** *- [1:08:34 in]*

Motion: Ms. Sweet Second: Ms. Engel Vote: Approved 7-0

- c. **Consideration to adopt the 2025-2026 School Board Budget of ~~\$36,552,456~~ 36,318,456 and the related revenue components.** - [1:13:06 in] Superintendent Record [presented an overview of the budget development](#) process.

Motion: Ms. Voltz Second: Ms. Engel Vote: Approved 7-0

- d. **Consideration to approve the recommended 2025-2026 budgetary warrant article for submission to the Town Clerk.** [~1:34:05 in] [Note: The motion below is to give the Superintendent, at the time the Town Council approves the school budget, the authorization to complete the Notice of school budget Amounts to the Town Clerk for posting at the polls.]

MOTION: Pursuant to 20-A MRSA sections 1486(2) and 2307, the form of Notice of Amounts Adopted at Town Council Meeting be approved, and that the Superintendent of Schools be authorized and directed to complete said Notice in accordance with the meeting at which the school budget is approved, and to cause said notice, as completed, to be delivered to the Town Clerk for display at all polling places for the school budget validation referendum to be held following the meeting at which the Town Council approves the school budget.

Motion: Ms. Sweet Second: Ms. Voltz Vote: Approved 7-0

- e. **Consideration to approve Policy JJI - Athletic Philosophy and Beliefs** [~1:35:20 in] - Ms Sweet briefly reviewed the policy/procedure updates presented this evening.

Motion: Ms. McVeigh Second: Ms. Engel Vote: Approved 7-0

- f. **Consideration to approve *administrative procedure* JJI-R - Athletic Guidelines - Philosophy & Beliefs** [~1:36:28 in]

Motion: Ms. Sweet Second: Mr. Boniakowski Vote: Approved 7-0

- g. **Consideration to approve Policy KCD - Public Gifts/Donations to the School** [~1:43:22 in]

Motion: Ms. Sweet Second: Mr. Boniakowski Vote: Approved 7-0

h. Consideration to approve Policy **IJOC - School Volunteers** [1:39:00 in]
Motion: Ms. Sweet Second: Mr. Boniakowski Vote: Approved 7-0

i. **First Reading Policies** – [~1:39:34 mins in] Ms. Sweet provided a brief overview of the policies being reviewed. Additional details are provided within the March 31 Policy Committee meeting [minutes](#) included within the agenda materials. Principal Springer and CEHS teacher Mark Ashe briefly addressed the changes relating to Policy IKF.

- i. Policy **BCA - Board Ethics**
- ii. Policy **BEC - Executive Session**
- iii. Policy **FFAA - Memorial Scholarships and Gifts**
- iv. Policy **IKF - Graduation Requirements**

10. **SCHOOL BOARD AGENDA REQUESTS** [~1:52:50 mins in] *None*

11. **COMMITTEE REPORTS:** [~1:52:56 mins in]

- a. Dropout Prevention – Ms. McVeigh said there was nothing to report.
- b. Diversity, Equity, and Inclusion (DEI) - Ms. Engel said there was no school meeting to report on. However, there may be some town committee collaboration opportunities.
- c. Public Outreach - Ms. Engel announced the first meeting this coming Friday (4/11/25).
- d. Wellness - Ms. Engel was unable to attend and so deferred to Dr. Record. He reported at the last meeting the Committee was working on defining wellness opportunities to connect across the district.
- e. PATHS – Mr. Boniakowski was unable to attend and so deferred to Dr. Record. Superintendent Record highlighted the pending outdoor leadership skills programming.
- f. Technology Steering – Mr. Boniakowski reported that they have not met.

12. **ANNOUNCEMENT OF UPCOMING MEETINGS** [~1:55:23 mins in]

- a. ~~Buildings & Grounds – Apr 10, 10:30 am Jordan Rm Town Hall--POSTPONED~~
- b. Public Outreach Cmte - Apr 11, 11:00 am Jordan Rm Town Hall
- c. Negotiations Cmte [Ed Tech II & III] Executive Session - April 15, 3:45 pm Jordan Rm Town Hall
- d. Policy Committee – April 28, 9 am Town Hall Council Chambers
- e. Negotiations Cmte [Admin Asst/ET I] Executive Session - April 28, 3:45 pm Jordan Rm Town Hall
- f. SBoard Budget presentation to the Town Council, Apr 28, 6:00 pm, Town Hall

- g. Negotiations Cmte [Bus/Maint/Food/Custodians] Executive Session - April 30, 3:00 pm
Jordan Rm Town Hall
- h. Diversity, Equity, and Inclusion Cmte - May 1, 3:15 pm, MS Library
- i. PATHS – May 8, 8:30 am at WRVC

13. CONSIDERATION TO ADJOURN [*~1:56:42 mins in*]

Motion: Ms. Sweet Second: Ms. Schroeder Vote: Approved 7-0