

Cape Elizabeth School Board
Tuesday, February 14, 2023
6:30 p.m. Regular Business Meeting
Town Hall Council Chambers
MINUTES

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

~~Roll Call:~~ no longer needed

☐ Heather Altenburg ☐ Kathleen Curry-Sparks ☐ Jennifer McVeigh ☐ Philip Saucier ☐ Elizabeth Scifres ☐ Caitlin Sweet ☐ Cynthia Voltz

☐ Juliet Moore ☐ Jack Quinn

AGENDA

Call to Order/Pledge of Allegiance

1. **ADJUSTMENTS TO AGENDA - None**

2. **APPROVAL OF SCHOOL BOARD MINUTES**

a. Regular Business, Tuesday, January 10, 2023

Motion: Phil Saucier Second: Jennifer McVeigh Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay

3. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** *(per policy BEDH)*

- a. **Tess Straw** (597 Shore Rd) - 1:37 mark of the video - she speaks on item 9b regarding the trip to Louisville KY for the Speech & Debate Nationals
- b. **Chris Straw** (597 Shore Rd) - 4:56 mark of the video - putting a plug in for the Speech & Debate Team

4. **COMMENTS FROM STUDENT REPRESENTATIVES**

- a. **Juliet Moore** - They are trying to integrate the MS and PC more into their reports, so they've reached out to class representatives in those schools to get a summary report. Her entire summary can be viewed at the 7:06 mark of the video.

5. **PRESENTATIONS**

- a. **Officer Dave Galvan - Maine School Resource Officer of the Year 2022** (Maine Association of Police) - 9:51 of the video, Ms. McClellan offers her gratitude for Officer Galvan's assets to the schools and community. At 11:22 in Chief Fenton expounds on her remarks to further recognize his importance and contributions. He is followed by HS Principal John Springer and MS Principal Sarah Rubin.
- b. **NWEA Data Review** - Asst. Superintendent McClellan - 17:21. The slide presentation can be viewed by clicking on this [link](#)

6. **ADMINISTRATIVE AND STAFF REPORTS** **supporting documents included*

7. **BUSINESS MANAGER'S REPORT** **supporting documents included*

- a. Ms. Weeks starts her presentation at 50:29 with the total general fund expenditures for the year is at 54%, representing a reasonable spending pattern.

8. **SUPERINTENDENT'S REPORT** - 54:45 of the video - Asst. Superintendent McClellan mentions the commendation that Nutrition Services received for their salad bar.

- a. **Covid Update** - there has been a recent uptick in Covid cases in all three schools, the overall absentee rate has been between 5-7%. Families are notified with classroom or school specific information. A good time to remind families and staff to stay home when sick.
- b. **Enrollment Numbers** **supporting document included* - 56:59
- c. **Other** - 57:50

- d. **Budget** - 59:24 after which she briefly touches on the SY24 Calendar and its progress.

9. NEW BUSINESS

- a. **Consideration to approve the CEHS Model UN Dartmouth College United Nations Conference Trip to Hanover, NH April 7-9, 2023. --(51:01)**

Motion: Kathleen Curry-Sparks Second: Jennifer McVeigh Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay

- b. **Consideration to approve the CEHS Speech & Debate Team Trip to compete in the NCFL Grand National Tournament in Louisville, KY May 26-29, 2023. --(52:58)** Mr. Springer spoke briefly about this incredible opportunity for the students and the hard work they've put into it. Ms. Curry-Sparks spoke of her own experience with the National Tournament when she was in high school.

Motion: Jennifer McVeigh Second: Kathleen Curry-Sparks Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay

- c. **Consideration to approve the CEHS Program of Studies for the 2023-2024 Academic Year. --(56:29)** Mr. Springer notes that there are no significant changes to the Program of Studies from the current school year.

Motion: Jennifer McVeigh Second: Phil Saucier Vote: 5-0

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☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay

d. **Consideration to approve the Cape Elizabeth Joint Appointment**

Committee’s five community representatives to the Joint School Building

Advisory Committee (SBAC). --(1:06:51) Ms. Curry-Sparks updated the Board and public regarding the SBAC, they received 26 applications. She expressed sincere thanks to those who took the time to interview. There was an incredible range of expertise and experience. Mr. Saucier chimed in that it was a really good experience on the committee. Ms. Scifres then read a statement from Cynthia Voltz, who also served on the appointments committee, but could not make tonight’s meeting.

<u>David Andrews</u>	<i>Community representative</i>
<u>Corinne Bell</u>	<i>Community representative</i>
<u>Robert (Larry) Benoit</u>	<i>Community representative</i>
<u>Patrick Cotter</u>	<i>Community representative</i>
<u>Michael Hussey</u>	<i>Community representative</i>

Motion: Kathleen Curry-Sparks Second: Phil Saucier Vote: 5-0

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☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay

e. **Consideration to approve the following Policies for Second Reading**

--(1:07:06) Ms. Curry-Sparks speaks of the changes made to these policies.

- Policy **GBN – Family Medical Leave**
- Policy **GBO – Family Care Leave**

Motion: Kathleen Curry-Sparks Second: Jennifer McVeigh Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay

- f. **First Reading Policies:** -- at 1:08:46, Ms. Curry-Sparks briefs the Board on the following policies. No action is required.

- i. *Proposed* Policy **IMGB – Therapy Dogs and Other Therapy Animals**
- ii. Policy **IMG – Animals in Schools**
- iii. Policy **ACAC – Service Animals in the Schools**

10. SCHOOL BOARD AGENDA REQUESTS --(1:12:17) - None at this time.

11. COMMITTEE REPORTS

- a. **BUDGET** – Jenn - 1:12:28
- b. **PATHS** – Caitlin - 1:13:23
- c. **DEI** – Kathleen - 1:14:50
- d. **Technology Committee** – Cindy -- Mr. Patterson in her stead at 1:15:39
- e. **SBAC** - Cindy - no update as they have not met yet
- f. **Buildings and Grounds Committee** - Phil - Mr. Saucier made the note that there was a Building & Grounds Committee meeting, and gave a brief at the 1:18:13 mark of the video.

12. ANNOUNCEMENT OF UPCOMING MEETINGS - 1:16:35

- a. **District DEI** - in March t/b/d
- b. **Budget Workshop** – February 28, 6:30pm CEHS Library
- c. **Budget Workshop** – March 7, 6:30pm CEHS Library
- d. **PATHS** – March 9, 8:30am at PATHS
- e. **Policy Committee** – Feb 15, 4:00pm Town Hall

13. CONSIDERATION TO ADJOURN

Motion: Caitlin Sweet Second: Jennifer McVeigh Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay