

Cape Elizabeth School Board
Tuesday, January 10, 2023
6:30 p.m. Regular Business Meeting
Town Hall Council Chambers
MINUTES (VIDEO LINK)

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Roll Call:

☐ Heather Altenburg	☒ Kathleen Curry-Sparks	☐ Jennifer McVeigh	☒ Philip Saucier	☒ Elizabeth Scifres	☒ Caitlin Sweet	☒ Cynthia Voltz
			☒ Juliet Moore	☒ Jack Quinn		

AGENDA

Call to Order/Pledge of Allegiance

1. ADJUSTMENTS TO AGENDA - None
2. APPROVAL OF SCHOOL BOARD MINUTES
 - a. Regular Business Meeting, Tuesday, December 13, 2022

Motion: Cindy Voltz Second: Caitlin Sweet Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay

3. COMMENTS FROM PUBLIC ON AGENDA ITEMS (*per SB BEDH*) - None

4. COMMENTS FROM STUDENT REPRESENTATIVES - Begins at 1:53 of the video

- a. Juliet Moore speaks of testing going on at the High School, winter sports, and the chance to go to Europe has begun its planning for upcoming trips. There is a dance happening at the Middle School.
- b. Jack Quin talks about the presentations of student projects surrounding extended learning, CE Speech won their tournament that was hosted by CEHS.

5. PRESENTATIONS

- a. Extended Learning Strategist Update - around 6:05 in the video - Tami Johnsen
- b. Math Curriculum Review Process Update - 24:15 mark of the video - Ellen Bailey

6. ADMINISTRATIVE AND STAFF REPORTS

- a. Pre-K Grant Update - 46:45 mark of the video - Dr. Record

7. BUSINESS MANAGER'S REPORT - 49:24 of the video - trending along with previous years on expenditures. The state has granted the district \$30,529 to help with supply chain issues. Looking forward, the district may be awarded an additional grant for the same amount to assist in the supply chain problem.

8. SUPERINTENDENT'S REPORT - 51:04

- a. Covid Update - speaks briefly about the absentee rate for the district.
- b. Enrollment Numbers - up 23 from last year.
- c. School Building Project Update - Town Council supported the new Committee at their meeting the previous night. SB will be voting on this momentarily.
- d. Other

9. NEW BUSINESS

- a. Consideration to create the School Building Advisory Committee as outlined in the meeting materials. - 55:19 Ms. Sparks reads the charge of the committee.

Motion: Kathleen Curry-Sparks Second: Cindy Voltz Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay

- b. Consideration to approve School Board 2023-2024 Budget Goals as outlined in the meeting materials. 1:02:28

Motion: Cindy Voltz Second: Phil Saucier Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay

- c. Second Reading: Policy BED - Remote Participation Ms. Sparks speaks of the process that has brought BED to the Board.

Motion: Kathleen Curry-Sparks Second: Cindy Voltz Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay

- a. Approval of the following procedures: 1:07:42 - Ms. Sparks speaks briefly about the small changes made to language of the procedures.

- i. ACAA-R - Student Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures
- ii. ACAB-R - Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures
- iii. BDE-R - Standing Committee Operating Procedures

Motion: Kathleen Curry-Sparks Second: Caitlin Sweet Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay

- b. **First Readings:** Ms. Scifres reminds those watching that Policy is open to the public, and that comments can be emailed to the Board.
- i. Policy GBN - Family Medical Leave
 - ii. Policy GBO - Family Care Leave

10. **SCHOOL BOARD AGENDA REQUESTS** - Ms. Sweet asks if Facilities can update the Board on the lead issue that has been ongoing in the school buildings. Ms. Scifres reminds those watching that agenda requests can come to the Superintendent or herself via email.

11. **COMMITTEE REPORTS: 1:11:30**

- a. PATHS – Caitlin
- b. DEI – Kathleen - upcoming
- c. Technology Committee – Cindy - upcoming
- d. SBAC - Cindy - upcoming

Ms. Scifres adds an update from the MSBA Regional meeting.

12. **ANNOUNCEMENT OF UPCOMING MEETINGS**

- a. PATHS - Jan. 12th, 8:30am
- b. District DEI - Jan. 18th, 3:30 pm, CESD Fire Station
- c. TC & SB Workshop - Jan. 18th, 7 pm, CEHS Library
- d. Technology Committee - Jan. 19th, 3pm, CEHS Library
- e. SB Workshop - Jan. 24th, 6:30 pm, CEHS Library
- f. Budget Workshop - Jan. 25th, 6:30 pm, CEHS Library
- g. Legislative Committee - Feb. 7th, 8:30 am, Venue TBD
- h. Policy Committee – Jan. 25th, 4:00 pm Jordan Conference Room

13. **CONSIDERATION TO ADJOURN**

Motion: Caitlin Sweet

Second: Cindy Voltz

Vote: 5-0

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
☐ Yea ☐ Nay	☒ Yea ☐ Nay	☐ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay	☒ Yea ☐ Nay