

**POLICY COMMITTEE  
MEETING  
AGENDA**

December 1, 2022 3:00 pm

Location: Wm. Jordan Conference Room, Town Hall 320 Ocean House Ave., Cape Elizabeth

Committee Members present:

Others present:

**Committee Norms**

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

**Old Business**

The following policies and related procedures have been revised to reflect a change in the Main Human Rights Act that specifies that discrimination based on hair texture and/or styles that are race-based is prohibited in employment and educational programs. The new law went into effect August 8, 2022. No comments have been received. Procedures are in need of approval by the board.

- [AC](#) - Nondiscrimination, Equal Opportunity and Affirmative Action
- [ACAA](#) - Harassment and Sexual Harassment of Students
- [ACAA-R](#) - Student Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures
- [ACAB](#) - Harassment and Sexual Harassment of School Employees
- [ACAB-R](#) - Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures
- [GCFB](#) - Recruiting and Hiring of Administrative Staff
- [GCFB-R](#) - Recruiting and Hiring of Administrative Staff Procedures

**New Business**

- [MSMA BDE-R](#) - Standing Committee Operating Procedures
- [BED](#) - [MSMA BED-2021](#)

**Other**

Policies for upcoming review:

- [IMG](#) - Animals in Schools
- MSMA [IMGA](#) - Service Animals in Schools
- [Gorham IMGB](#) - Therapy Dogs and Other Therapy Animals
- [IICH](#) - Student Use of Alcohol, Drugs, Tobacco and Other Prohibited Substances
- [IICH-R](#) - Student Use of Alcohol, Drugs, Tobacco and Other Prohibited Substances Procedure
- [III](#) - High School Co-Curricular and Extracurricular Activities Eligibility and Code of Conduct
- Public Information Program Policy

Given the change in law and Policy BHC, the Committee will consider development of policy to address public communication and information. MSMA has sample policy to guide the discussion and to assist in determining if policy development is recommended. ([KDA](#) - Public Information Program) The committee will revisit this policy at an upcoming meeting.

Adjourn Meeting Time: 4:02

Next Meeting: November 17, 2022

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Policies in need of review/development

- [ACAD](#) - Hazing
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices
- [Administration of Naloxone \(Narcan\) in Schools](#)
- Use of Social Media
- [DJ/DJ-R](#) - Bidding Purchasing Requirements (We have this under DJE)
- [DJH](#) - Purchasing and Contracting: Procurement Staff Code of Conduct
- [EBCA](#) - Comprehensive Health and Safety Emergency and Management Plan
- [ECB](#) - Pest Management
- [EEAEEA/EEAEEA-R](#) - Drug and Alcohol Testing of School Bus Drivers/Procedures
- [GCSA/GCSA-R](#) - Employee Computer and Internet Use/Procedure
- [IGA](#) - Curriculum Development
- [IHBG](#) - Home Instruction Program
- [IHBGA](#) - Home Schooling - Participation in School Programs
- [IHCDA](#) - Post-Secondary Enrollment Options
- [IJI](#) - Selection of Educational Material
- [IJNDB/IJNDB-R](#) - Student Computer and Internet Use/Procedure
- IKE - Promotion, Retention, & Acceleration of Students/Progress Through Grades
- [IMG](#) - Animals in Schools
- [IMGA](#) - Service Animals in Schools- MSMA
- [IMBG](#) - Therapy Dogs and other animals in Schools - Gorham School Dept.
- [IEA](#) - Compulsory Student Attendance
- JHD - Suspension of Students
- [IIC](#) - System-Wide Student Code of Conduct
- [IICH](#) - Drug and Alcohol Use
- [IICIA](#) - Weapons, Violence and School Safety
- [IICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample)
- [IJIF](#) - Management of Concussions and Other Head Injuries
- JKE - Expulsion of Students
- JKE-R - Expulsion Guidelines
- [JKF](#) - Disciplinary Removal of Students with Disabilities
- JKF-R - Disciplinary Removal of Students with Disabilities Administrative Procedure
- [JLCB](#) - Immunization of Students
- [JLCC](#) - Communicable/Infectious Diseases
- [JLCD](#) - Administering Medications to Students
- [JLF](#) - Child Abuse Reporting, Prevention, and Education
- [JRA](#) - Student Records and Information
- [KBF](#) - Parent Involvement with Title I
- [KDA](#) - Public Information Program