

**POLICY COMMITTEE
MEETING
AGENDA**

October 30, 2024 4:15 pm

Location: Jordan Conference Room - Town Hall, 320 Ocean House Rd., Cape Elizabeth

Committee Members present:

Others present:

Review Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Old Business

- [BEA](#) - School Board Use of Electronic Mail and Other Electronic Communications

As the School Board's use of electronic communication in conducting business increases, Drummond-Woodsum recently recommended that school boards update policy language regarding such use by School Board members. Our policy was last reviewed in 2013. Concerns were raised about language in the sample policy that states school board members shall place disclaimer language on social media pages and posts. Input from Drummond-Woodsum and MSMA was sought and used to inform recommended changes. First reading of the policy took place at the October 8, 2024 meeting.

- [BEDJ](#) - Broadcasting, Taping, Recording of School Board Meetings

MSMA developed a sample policy to address changes in statute regarding recording of Board meetings. The Committee reviewed and recommends adoption of the policy. First reading of the policy took place at the October 8, 2024 meeting.

- [EBCA](#) - Comprehensive Health and Safety Emergency and Management Plan

Policy EBCA was last reviewed by the Board in 2012. Suggested revisions to the policy align with changes in statutory requirements and are recommended by MSMA. The Committee discussed the formation of a steering committee. The department currently uses a committee format to update and monitor the emergency management plan. First reading of the policy took place at the October 8, 2024 meeting.

- [JKE](#) - Expulsion of Students
 - [JKE-R](#) - Expulsion Guidelines

The policy was last reviewed in 2012. Updated language aligns the policy and accompanying procedure with recent changes in statute addressing the expulsion of students. JKE-R is a procedure that will be moved to be approved by the Board upon approval of Policy JKE. First reading of the policy took place at the October 8, 2024 meeting.

New Business

- [ADF](#) - School District Commitment to Learning Results

Policy ADF was last reviewed in 2012. Non-substantive language revisions are recommended.

- [BDB](#) - Board Officers

The Committee may want to consider review of this policy in light of new board members joining in December. It was last reviewed in 2013. Minor non-substantive revisions are recommended.

- Social Media Use for School Employees
 - [GCSB Drummond-Woodsum Sample](#)

In response to recent court rulings regarding First Amendment rights and social media, legal counsel recommends updating our policy to include clear guidelines on the use of social media by staff. The policy would require staff to use disclaimers clarifying that opinions shared on social media represent personal views, not those of the school department.

Other Business

Upcoming policies for review

- [EEA](#) - Student Transportation Services
- [JII](#) - Athletic Philosophy and Beliefs
 - [JII-R](#) Procedure
 - [JII MSMA Sample](#)

Adjourn Meeting Time:

Next Meeting:

November 20, 2024

**POLICY COMMITTEE
MEETING
AGENDA**

Policies in need of review/development (dates of last revision)

- [AC](#) - Nondiscrimination/Equal Opportunity and Affirmative Action
- [ACAA](#) - Harassment of Students
 - [ACAA-R1](#) - Student Discrimination and Harassment Complaint Procedure
 - [ACAA-R2](#) - Student Sex Discrimination/Harassment Complaint Procedure
- [ACAD](#) - Hazing (11/10/20)
- [AD/AD-R](#) - Educational Philosophy (11/13/12)
 - [AD MSMA](#)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [BEC](#) - Executive Sessions (9/9/13)
- [BEDD](#) - Rules of Order (4/9/13)
- [BEDF](#) - Voting Methods and Quorums (4/9/13)
- [BEDG](#) - Minutes (4/9/13)
- [BIA](#) - New Board Member Orientation (4/9/13)
- [BIB](#) - Board Member Development Opportunities (4/9/13)
- [EBCF](#) - Use of Automated Emergency Defibrillator (6/11/13)
 - [MSMA Sample](#)
- [ECB](#) - Pest Management (2/12/19)
- [GDO](#) - Evaluation of Support Staff
 - [Dayton GDO](#)
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [III](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades (9/12/17)
- [IEA](#) - Compulsory Student Attendance (1/14/14)
- [JHB](#) - Student Truancy (2014)
- [JIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [JICH](#) - Drug and Alcohol Use (11/18/14)
- [JICIA](#) - Weapons, Violence and School Safety (9/10/13)
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [JJIAB-E/form 2/form 3/form 4](#) - Private School Students Access to CESD Extracurricular (12/13/11)
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)
- [JLF](#) - Child Abuse Reporting, Prevention, and Education (3/10/20)