

**POLICY COMMITTEE
MEETING
AGENDA**

September 25, 2024 4:15 pm

Location: Jordan Conference Room - Town Hall, 320 Ocean House Rd., Cape Elizabeth

Committee Members present:

Others present:

Review Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Old Business

- [IHBK](#) - Life Sustaining Emergency Care

On June 8, 2021, LD 772 An Act to Permit Naloxone Possession, Prescription, Administration and Distribution in Public and Private Schools was signed into [law](#), which provides for the administration of naloxone hydrochloride in a non-injectable form to students, school staff and school visitors through collaborative practice agreements between licensed physicians and school nurses. The school nurses recommended adjustment to our policy and development of procedure allowing the school department to enter into a collaborative agreement, making training and Naloxone available.

First reading of Policy IHBK took place at the September 10th School Board meeting. No comments have been received.

- [MDOE Sample Plan for use of Naloxone in schools](#)

- [BEA](#) - School Board Use of Electronic Mail and Other Electronic Communications

As the School Board's use of electronic communication in conducting business increases, Drummond-Woodsum recently recommended that school boards update policy language regarding such use by School Board members. Our policy was last reviewed in 2013. Concerns were raised about language in the policy that states that school board members shall place disclaimer language on social media pages and posts. The Committee will revisit this policy and consider input from legal council and MSMA.

- [Input from DWM and MSMA re: BEA](#)

- [BDD](#) - School Board Relationship with the Superintendent

BDD was last reviewed by the School Board in 2013. There are no recommended changes. First reading of Policy BDD took place at the September 10th School Board meeting. Proposed changes reflect a comment received to clarify language.

- [GCI](#) - Professional Staff Development Opportunities

GCI was last reviewed by the School Board in 2012. No substantial changes are recommended. First reading of Policy GCI took place at the September 10th School Board meeting. No comments have been received.

New Business

- [BEDI](#) - Broadcasting, Taping, Recording of School Board Meetings

MSMA developed a sample policy to address changes in statute regarding recording of Board meetings. The Committee will review and determine adoption of the policy.

- [EBCA](#) - Comprehensive Health and Safety Emergency and Management Plan

Policy EBCA was last reviewed by the Board in 2012. Suggested revisions to the policy align with changes in statutory requirements and are recommended by MSMA.

- [JKE](#) - Expulsion of Students
 - [JKE-R](#) - Expulsion Guidelines

The policy was last reviewed in 2012. Updated language aligns the policy and accompanying procedure with recent changes in statute addressing the expulsion of students.

Other Business

Upcoming policies for review

- Social Media Use for School Employees
 - [GCSB Drummond-Woodsum Sample](#)
 - [EEA](#) - Student Transportation Services
- Committee plans for SY2024-25
 - [Updated policy](#)

Adjourn Meeting Time:

Next Meeting:

October 30, 2024

November 20, 2024

POLICY COMMITTEE
MEETING
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Policies in need of review/development (dates of last revision)

- [AC](#) - Nondiscrimination/Equal Opportunity and Affirmative Action
- [ACAA](#) - Harassment of Students
 - [ACAA-R1](#) - Student Discrimination and Harassment Complaint Procedure
 - [ACAA-R2](#) - Student Sex Discrimination/Harassment Complaint Procedure
- [ACAD](#) - Hazing (11/10/20)
- [AD/AD-R](#) - Educational Philosophy (11/13/12)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [ADF](#) - School Unit Commitment to Learning Results (8/28/12)
- [ECB](#) - Pest Management (2/12/19)
- [GDO](#) - Evaluation of Support Staff
 - [Dayton GDO](#)
- MSMA [GSCB](#) - Employee Use of Social Media
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [IJI](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades (9/12/17)
- [JEa](#) - Compulsory Student Attendance (1/14/14)
- [JHB](#) - Student Truancy (2014)
- [JIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [JICH](#) - Drug and Alcohol Use (11/18/14)
- [JICIA](#) - Weapons, Violence and School Safety (9/10/13)
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [JJIAB-E/form 2/form 3/form 4](#) - Private School Students Access to CESD Extracurricular (12/13/11)
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)
- [JLF](#) - Child Abuse Reporting, Prevention, and Education (3/10/20)