

**POLICY COMMITTEE
MEETING
AGENDA**

September 4 ~~August 28~~, 2024 4:15 pm

Location: Jordan Conference Room - Town Hall, 320 Ocean House Rd., Cape Elizabeth

Committee Members present:

Others present:

Review Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Old Business

- Review committee norms

New Business

- [EEA](#) - Student Transportation Services

Given issues raised regarding the walking zone, the Committee will review the policy to determine the need for full review by the Board.

- [BEA](#) - School Board Use of Electronic Mail and Other Electronic Communications

As the School Board's use of electronic communication in conducting business increases, Drummond-Woodsum recently recommended that school boards update policy language regarding such use by School Board members. The policy was last reviewed in 2013.

- [BEA Drummond-Woodsum Sample](#)

- [BDD](#) - School Board Relationship with the Superintendent

BDD was last reviewed by the School Board in 2013. There are no recommended changes required.

- [GCI](#) - Professional Staff Development Opportunities

GCI was last reviewed by the School Board in 2012. No substantial changes are recommended.

- Use of Naloxone in schools

On June 8, 2021, LD 772 [An Act to Permit Naloxone Possession, Prescription, Administration and Distribution in Public and Private Schools](#) was signed into [law](#), which provides for the administration of naloxone hydrochloride in a noninjectable form to students, school staff and school visitors through collaborative practice agreements between physicians licensed in this State or school health advisors and public and private school nurse. The school nurses recommend revising or developing policy that allows the school department to enter into a collaborative agreement, allowing schools to make training and Naloxone available.

- MSMA [IHBK](#) - Life Sustaining Emergency Care

- [MDOE Sample Policy/Plan for use of Naloxone in schools](#)

- Update on Title IX

Policies related to Title IX have been substantially revised to reflect changes in the Title IX regulations that became effective on August 1, 2024. These changes significantly broaden the scope of protections and procedures. Revisions address both federal and state requirements.

Types of discrimination and harassment complaints are now addressed in two distinct procedures - one for sex discrimination and sexual/sex-based harassment and a second for all other types of discrimination and harassment. Additionally, new definitions have been added to clarify new requirements.

Other Business

- Social Media Use for School Employees
 - [GCSB Drummond-Woodsum Sample](#)
- Committee plans for SY2024-25
 - [Updated policy](#)

Title IX and affirmative action policies, procedures and job descriptions

Adjourn Meeting Time:

Next Meeting:

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Policies in need of review/development (dates of last revision)

- [AC](#) - Nondiscrimination/Equal Opportunity and Affirmative Action
- [ACAA](#) - Harassment of Students
 - [ACAA-R1](#) - Student Discrimination and Harassment Complaint Procedure
 - [ACAA-R2](#) - Student Sex Discrimination/Harassment Complaint Procedure
- [ACAC](#) - Service Animals in School (2012)
- [ACAD](#) - Hazing (11/10/20)
- [AD/AD-R](#) - Educational Philosophy (11/13/12)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [ADF](#) - School Unit Commitment to Learning Results (8/28/12)
- MSMA [BEDJ](#) - Broadcasting, Taping, Recording of Board Meetings - **new policy**
- [EBCA](#) - Comprehensive Health and Safety Emergency and Management Plan - 2/23 (8/28/12)
- [ECB](#) - Pest Management (2/12/19)
- [EEA](#) - Student Transportation Services (2012)
- [GCI](#) - Professional Staff Development Opportunities (11/13/12)
- [GDO](#) - Evaluation of Support Staff
 - [Dayton GDO](#)
- MSMA [GSCB](#) - Employee Use of Social Media
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [IJI](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades (9/12/17)
- [IEA](#) - Compulsory Student Attendance (1/14/14)
- [JHB](#) - Student Truancy (2014)
- [JIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [JICH](#) - Drug and Alcohol Use (11/18/14)
- [JICIA](#) - Weapons, Violence and School Safety (9/10/13)
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [JJIAB-E/form 2/form 3/form 4](#) - Private School Students Access to CESD Extracurricular (12/13/11)
- [JCAA](#) - Physical Restraint and Seclusion (2013) [MSMA JCAA](#)
- [JCAA-R](#) - Procedures on Physical Restraint & Seclusion (2013) [MSMA JCAA-R](#)
- [JKE](#) - Expulsion of Students (12/11/12) [MSMA JKE](#)
- [JKE-R](#) - Expulsion Guidelines (12/11/12) [MSMA JKE-R](#)
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)
- [JLF](#) - Child Abuse Reporting, Prevention, and Education (3/10/20)