

**POLICY COMMITTEE
MEETING
AGENDA**

August 25, 2022 3:30 pm

Location: Wm. Jordan Conference Room, Town Hall 320 Ocean House Ave., Cape Elizabeth

Committee Members present:

Others present:

Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Review of Committee Norms & 2022-23 Schedule

The committee will conduct regular meetings on the third Thursday of each month at 3:00 in the Jordan Conference Room, Town Hall.

Old Business

New Business

- [EEAEFA](#) - Video Surveillance on School Property

With the update to the security system and use of cameras in our schools, the Superintendent recommends development and adoption of a policy that addresses the purpose and use of security cameras on school property.

- [FE](#) - Naming of School Facilities

- GCF-R Administrative Procedures for Transferring and Hiring Personnel

This administrative procedure was removed from the School Board Policy Manual and is included in the Teachers' Collective Bargaining Agreement (CBA). No action is needed.

- [EFE](#) - Sales of Foods in Competition with the Food Service Program

EFE is cross referenced in the JL Student Wellness policy. Changes in Federal requirements and guidelines necessitate updated language. MSMA's sample policy was used to assist in developing required language. [MSMA EFE](#)

- Public Information Program Policy

Given the change in law and Policy BHC, the Committee will consider development of policy to address public communication and information. MSMA has sample policy to guide the discussion and to assist in determining if policy development is recommended. ([KDA](#) - Public Information Program)

- [IHBAA](#) - Referral/Pre-Referral of Students with Disabilities

The policy was last reviewed in 2014.

- [IHBAA-R](#) - Procedures and General Education Interventions

IHBAA-R was deleted from the manual in December 2014. It is recommended that this procedure be included in the School Board manual to demonstrate that the School Department is meeting statutory requirements. (See [MSMA Sample policy](#))

Other

- Policies for review
 - [BDC](#) - Board Appointments
 - [BDE](#) - Board Standing Committees
 - [BDF](#) - Board Advisory Committees

Adjourn Meeting Time:

Next Meeting:

POLICY COMMITTEE
MEETING
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Policies in need of review/development

- [ACAD](#) - Hazing
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices
- [Administration of Naloxone \(Narcan\) in Schools](#)
- Use of Social Media
- [DJ/DJ-R](#) - Bidding Purchasing Requirements (We have this under DJE)
- [DJH](#) - Purchasing and Contracting: Procurement Staff Code of Conduct
- [EBCA](#) - Comprehensive Health and Safety Emergency and Management Plan
- [ECB](#) - Pest Management
- [EEAEEA/EEAEEA-R](#) - Drug and Alcohol Testing of School Bus Drivers/Procedures
- [GCSA/GCSA-R](#) - Employee Computer and Internet Use/Procedure
- [IGA](#) - Curriculum Development
- [IHBAA](#) - Referral and General Education Interventions
- [IHBG](#) - Home Instruction Program
- [IHBGA](#) - Home Schooling - Participation in School Programs
- [IHCDA](#) - Post-Secondary Enrollment Options
- [III](#) - Selection of Educational Material
- [IJNDB/IJNDB-R](#) - Student Computer and Internet Use/Procedure
- IKE - Promotion, Retention, & Acceleration of Students/Progress Through Grades
- [IEA](#) - Compulsory Student Attendance
- JHD - Suspension of Students
- [IIC](#) - System-Wide Student Code of Conduct
- [IICH](#) - Drug and Alcohol Use
- [IICIA](#) - Weapons, Violence and School Safety
- [IICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample)
- [IJIF](#) - Management of Concussions and Other Head Injuries
- JKE - Expulsion of Students
- JKE-R - Expulsion Guidelines
- [JKF](#) - Disciplinary Removal of Students with Disabilities
- JKF-R - Disciplinary Removal of Students with Disabilities Administrative Procedure
- [JLCB](#) - Immunization of Students
- [JLCC](#) - Communicable/Infectious Diseases
- [JLCD](#) - Administering Medications to Students
- [JLF](#) - Child Abuse Reporting, Prevention, and Education
- [JRA](#) - Student Records and Information
- [KBF](#) - Parent Involvement with Title I
- [KDA](#) - Public Information Program