

**POLICY COMMITTEE
MEETING
AGENDA**

August 11, 2025 3:00 pm

Location: Jordan Conference Room, 320 Ocean House Rd., Cape Elizabeth

Committee Members present:

Others present:

Introductions & Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Old Business

None

New Business

- Set Fall meeting schedule
- New legislation regarding student use of cell phones and other electronic devices in school.
 - [LD 1234An Act Regarding Cellular Telephones in Public Schools](#)
 - [IICJ](#) - Student Use of Cell Phones and Other Electronic Device
- [EGAD](#) - Copyright Compliance
 - [EGAD-R](#) Administrative Procedures
 - [EGAD MSMA Model Policy](#)
 - [EGAD MSMA Model Procedure](#)

Policy EGAD was last reviewed in 2013. A minor language addition is recommended in the policy and procedure.

- [IJND](#) - CESD Web Sites/Web Pages
 - [IJNDC](#) - MSMA Sample Policy
 - [IJNDC-R](#) MSMA Sample Administrative Procedure

Policy IJND was last reviewed in 2013. MSMA and Drummond Woodsum recommend adoption of administrative procedures to support the policy.

- [BEDG](#) - Minutes (4/9/13)
 - [BEDG- MSMA.doc](#)

Last reviewed in 2013. Minor additions are recommended.

Other Business

Upcoming policies for review

- [BIA](#) - New Board Member Orientation (4/9/13)
- [BIB](#) - Board Member Development Opportunities (4/9/13)

CAPE ELIZABETH SCHOOL DEPARTMENT

- [W BIB-2022.- MSMA doc](#)

Adjourn Meeting Time:

Next Meeting:

Meeting Schedule - *To be set at the August meeting*

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Purpose and Charge of the Policy Committee

Members reviewed the purpose and charge of the committee.

[Purpose Document](#)

Policies in need of review/development (dates of last revision)

- [ACAD](#) - Hazing (11/10/20)
- [AD/AD-R](#) - Educational Philosophy (11/13/12) Required
 - [AD MSMA](#)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [BEDG](#) - Minutes (4/9/13)
- [BIA](#) - New Board Member Orientation (4/9/13)
- [BIB](#) - Board Member Development Opportunities (4/9/13)
- [CB](#) - School Superintendent
- [CHD](#) - Administration In the Absence of Policy
- [EBCF](#) - Use of Automated Emergency Defibrillator (6/11/13)
 - [MSMA Sample](#)
- [ECB](#) - Pest Management (2/12/19)
- [GDO](#) - Evaluation of Support Staff
 - [Dayton GDO](#)
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [IJI](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades (9/12/17)
- [JEA](#) - Compulsory Student Attendance (1/14/14)
- [JHB](#) - Student Truancy (2014)
- [JIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [JICH](#) - Drug and Alcohol Use (11/18/14)
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)
- [JLF](#) - Child Abuse Reporting, Prevention, and Education (3/10/20)