

**POLICY COMMITTEE
MEETING
AGENDA**

June 2, 2025

Location: Town Hall Asst. Superintendent's Office, 320 Ocean House Rd., Cape Elizabeth

Committee Members present:

Others present:

Introductions & Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Old Business

- [CB](#) - School Superintendent

Policy CB was last reviewed in 2013. A procedural change is recommended. Language was added to address the Superintendent's absence at a School Board meeting should the need arise. First reading of the policy took place at the May 13th School Board meeting. No comments have been received.

- [CHD](#) - Administration In the Absence of Policy

Policy CHD was last reviewed in 2013. No changes are recommended. First reading of the policy took place at the May 13th School Board meeting. No comments have been received.

- [CHA](#) - Development of Administrative Procedures

It is recommended that the Board develop a policy to clarify the role of administrative procedures in supporting and implementing the Board's policies. First reading of the policy took place at the May 13th School Board meeting. No comments have been received.

- [BEDBA](#) - Agenda Format

Superintendent Record requests adjustments to the order of items presented on the agenda. First reading of the policy took place at the May 13th School Board meeting. No comments have been received.

New Business

- Set Fall meeting schedule

Other Business

Upcoming policies for review

- [BEDG](#) - Minutes (4/9/13)
- [EGAD](#) - Copyright Compliance
 - [EGAD-R](#) Administrative Procedures

- [EGAD MSMA Model Policy](#)
- [EGAD MSMA Model Procedure](#)

Policy EGAD was last reviewed in 2013. A minor language addition is recommended in the policy and procedure.

- [IJND](#) - CESD Web Sites/Web Pages
 - [IJND-R](#) DWM District Website and Social Media
 - [IJNDC](#) - MSMA Sample Policy
 - [IJNDC-R](#) MSMA Sample Procedure
- Last reviewed in 2013. No MSMA Model policy. [BIA](#) - New Board Member Orientation (4/9/13)
- [BIB](#) - Board Member Development Opportunities (4/9/13)

Adjourn Meeting Time:

Next Meeting:

Meeting Schedule

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Purpose and Charge of the Policy Committee

Members reviewed the purpose and charge of the committee.

[Purpose Document](#)

Policies in need of review/development (dates of last revision)

- [ACAD](#) - Hazing (11/10/20)
- [AD/AD-R](#) - Educational Philosophy (11/13/12) Required
 - [AD MSMA](#)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [BEDG](#) - Minutes (4/9/13)
- [BIA](#) - New Board Member Orientation (4/9/13)
- [BIB](#) - Board Member Development Opportunities (4/9/13)
- [CB](#) - School Superintendent
- [CHD](#) - Administration In the Absence of Policy
- [EBCF](#) - Use of Automated Emergency Defibrillator (6/11/13)
 - [MSMA Sample](#)
- [ECB](#) - Pest Management (2/12/19)
- [GDO](#) - Evaluation of Support Staff
 - [Dayton GDO](#)
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [IJI](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades (9/12/17)
- [JEA](#) - Compulsory Student Attendance (1/14/14)
- [JHB](#) - Student Truancy (2014)
- [JIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [JICH](#) - Drug and Alcohol Use (11/18/14)
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)
- [JLF](#) - Child Abuse Reporting, Prevention, and Education (3/10/20)