

**POLICY COMMITTEE
MEETING
AGENDA**

March 7, 2024 4:15 pm

Location: Assistant Superintendent's Office, Town Hall 320 Ocean House Ave., Cape Elizabeth

Committee Members present:

Others present:

Review Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Old Business

- [JJH](#) - Interrupted Study

JJH is an administrative procedure that requires clear communication to students and families who may be considering studying in programs outside of CEHS during their four-year high school progression. It will be included in CEHS communications, such as The Beacon (the school handbook). The first reading of the policy took place at the February 13, 2024 regular meeting of the School Board. No comments have been received.

- [JKF](#) - Disciplinary Removal of Students with Disabilities
- [JKF-R](#) - Disciplinary Removal of Students with Disabilities Administrative Procedure

Policy JKF was last reviewed in 2012 and its accompanying procedure in 2008. Both continue to address current statutory and regulatory requirements. A minor change needs to be made to the legal citation. After review by Special Education Director Ryan Fairchild, no substantive changes are recommended. ([MSMAJKF-R](#) sample policy) JKF-R will be brought for approval when Policy JKF goes to the School Board for second reading and approval. First read of Policy JKF took place at the February 13, 2024 regular meeting of the School Board. Comments received will be reviewed.

- [IKE](#) - Graduation Requirements

The school staff will craft language to address student recognition that maintains high standards and is more inclusive.

New Business

- [JKD](#) - Suspension of Students

Policy JKD was last reviewed in 2014. Since then legislation has been enacted prohibiting the suspension of students under 6th grade (5th grade and below) except under specific circumstances. The Committee will review the required changes. [MSMAJKD](#)

- [JLCEA](#) - Managing Students with Food Allergies

Policy JLCEA was last reviewed in 2005. The school nurses have reviewed JLCEA and recommend addition of language to address parent communication.

Other policies for review

- New Policy: [KDA](#) - Public Information Program

Given the change in law and [Policy BHC](#), the Committee will consider development of policy to address public communication and information. MSMA has sample policy to guide the discussion and to assist in determining if policy development is recommended.

- [GDO](#) - Evaluation of Support Staff
 - [Dayton GDO](#)
- [KLD](#) - Public Complaints about School Personnel (5/12/09)
 - [MSMA KEB](#)
- [KBF](#) - Parent Involvement with Title I (10/13/09)
 - [MSMA KBF](#)

Adjourn Meeting Time:

Next Meeting:

**POLICY COMMITTEE
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Policies in need of review/development (dates of last revision)

- [ACAD](#) - Hazing (11/10/20)
- [AD/AD-R](#) - Educational Philosophy (11/13/12)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [ADF](#) - School Unit Commitment to Learning Results (8/28/12)
- [EBCA](#) - Comprehensive Health and Safety Emergency and Management Plan - 2/23 (8/28/12)
- [ECB](#) - Pest Management (2/12/19)
- [GCI](#) - Professional Staff Development Opportunities (11/13/12)
- [GSCB](#) - Employee Use of Social Media
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [III](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades(9/12/17)
- [JEA](#) - Compulsory Student Attendance (1/14/14)
- [JIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [JICH](#) - Drug and Alcohol Use (11/18/14)
- [JICIA](#) - Weapons, Violence and School Safety (9/10/13)
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [JJIAB-E/form 2/form 3/form 4](#) - Private School Students Access to CESD Extracurricular (12/13/11)
- [JKE](#) - Expulsion of Students (12/11/12) [MSMA JKE](#)
- [JKE-R](#) - Expulsion Guidelines (12/11/12) [MSMA JKE-R](#)
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)
- [JLF](#) - Child Abuse Reporting, Prevention, and Education (3/10/20)
- [JRA](#) - Student Records and Information (3/12/19)
- [JRA-R/JRA-E](#) - FERPA Procedures and Form (11/13/09 & 12/13/11)
- [KBF](#) - Parent Involvement with Title I (10/13/09)
- [KDA](#) - Public Information Program