

**POLICY COMMITTEE
MEETING
AGENDA**

February 1 ~~January 17~~, 2024 4:15 pm

Location: Wm. Jordan Conference Room, Town Hall 320 Ocean House Ave., Cape Elizabeth

Committee Members present:

Others present:

Review Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Old Business

- [JJIG](#) - Evaluation of Coaches

Upon review and consultation, this policy outlines the procedure of evaluating coaches. Evaluation of all non-professional staff is addressed in Policy GDO. Members agreed to recommend removal of JJIG from the policy manual and review Policy GDO at a future committee meeting. First reading of the policy took place at the January 9th School Board meeting. No comments have been received.

- [KCE](#) - Receiving Education Foundation Funds (12/12/06)

The Committee drafted language to broaden the scope of the policy to address the relationship with all current and future education foundations. The relationship the Board has with Cape Elizabeth Educational Foundation (CEEF) is strong, productive and highly valued. First reading of the policy took place at the January 9th School Board meeting. No comments have been received.

- [IHBEA](#) - English Learners
 - [CESD Lau Plan](#)

Updates were made to the policy to align with statutory language. Legal foundations of the requirements and a glossary of terms were added to the Lau Plan. *(It's important to note that the Lau Plan requires an approval vote by the Board. No second reading is required.)* First reading of the policy took place at the January 9th School Board meeting. No comments have been received.

- [JJH](#) & [IKF](#) - Interrupted Study & Graduation Requirements

The committee will return to the review of Policies JJH and IKF in light of the Board discussions at the January 10th School Board Workshop.

New Business

- [JKF](#) - Disciplinary Removal of Students with Disabilities (12/11/12)
- [JKE-R](#) - Disciplinary Removal of Students with Disabilities Administrative Procedure (4/8/08)

Policy JKF was last reviewed in 2012 and its accompanying procedure in 2008. Both continue to address current statutory and regulatory requirements. A minor change needs to be made to the legal citation. After review by Special Education Director Ryan Fairchild, no substantive changes are recommended.

Other policies for review

- [GDO](#) - Evaluation of Support Staff
- [ICEA](#) - Managing Students with Food Allergies
- [KLD](#) - Public Complaints about School Personnel (5/12/09)
 - [MSMA KEB](#)
- [KBF](#) - Parent Involvement with Title I (10/13/09)
 - [MSMA KBF](#)
- Given the change in law and Policy BHC, the Committee will consider development of policy to address public communication and information. MSMA has sample policy to guide the discussion and to assist in determining if policy development is recommended. ([KDA](#) - Public Information Program) The committee will revisit this policy at an upcoming meeting.

Adjourn Meeting Time:

Next Meeting:

POLICY COMMITTEE
MEETING
AGENDA

Policies in need of review/development (dates of last revision)

- [ACAD](#) - Hazing (11/10/20)
- [AD/AD-R](#) - Educational Philosophy (11/13/12)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [ADF](#) - School Unit Commitment to Learning Results (8/28/12)
- [EBCA](#) - Comprehensive Health and Safety Emergency and Management Plan - 2/23 (8/28/12)
- [ECB](#) - Pest Management (2/12/19)
- [GCI](#) - Professional Staff Development Opportunities (11/13/12)
- [GSCB](#) - Social Media
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBAK](#) - Life Sustaining Emergency Care
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [III](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades(9/12/17)
- [IEA](#) - Compulsory Student Attendance (1/14/14)
- JHD - Suspension of Students
- [IIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [IICH](#) - Drug and Alcohol Use (11/18/14)
- [IICIA](#) - Weapons, Violence and School Safety (9/10/13)
- [IICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [IIAB-E/form 2/form 3/form 4](#) - Private School Students Access to CESD Extracurricular (12/13/11)
- [IKE](#) - Expulsion of Students (12/11/12) [MSMA IKE](#)
- [IKE-R](#) - Expulsion Guidelines (12/11/12)
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)
- [JLF](#) - Child Abuse Reporting, Prevention, and Education (3/10/20)
- [JRA](#) - Student Records and Information (3/12/19)
- [JRA-R/JRA-E](#) - FERPA Procedures and Form (11/13/09 & 12/13/11)
- [KBF](#) - Parent Involvement with Title I (10/13/09)
- [KDA](#) - Public Information Program