

POLICY COMMITTEE

AGENDA

January 5, 2022 3:30 pm

Location: Jordan Conference Room, Town Hall - 320 Ocean House Road

Committee Members present:

Others present:

Old Business

- [GBGB](#) - Workplace Bullying

With the passage of PL 471, the School Board is required to adopt policy that addresses the negative effects of workplace bullying and to ensure the safety of school employees. MSMA/Drummon-Woodsum model policy language is proposed for adoption. No changes were suggested.

- [IHBAC](#) - Child Find

Recent changes in statute identify the School Department's obligation to identify children in the community who are in need of special services and supports starting at age 5 and up to the 22nd birthday. The policy first reading took place at the December 14, School Board Meeting. No changes were suggested.

- [IJOA](#) - Field Trips and Other Student Travel

At the direction of the School Board, the Policy Committee reviewed Policy IHOA as it relates to proposed policy EEBC - Use of Private Vehicles for School Business. The Committee changed the policy code from IHOA to IJOA to align with NSBA codes. The policy first reading took place at the December 14, School Board Meeting. No changes were suggested.

- [Form IJOA-E1](#) - Student Travel/Field Trip Authorization Form

- [BG](#) - School Board Policies

- [BG-R](#) - Policy Adoption and Amendment Procedure

For greater clarity and efficiency, procedural language was moved into BG-R. Policy language recommended in MSMA Sample Policy BG and Procedure BG-R was added to the policy draft. The policy was discussed and tabled at the December 6, 2021 meeting as not all members of the committee were present for discussion.

- [EEBC](#) - Use of Private Vehicles for School Business

The Committee will review and consider [Drummond-Woodsum](#)'s recommended policy language, which allows students to be transported by school personnel, students, parents and volunteers with prior approval from the Superintendent.

New Business

- [BBAB](#) - Student School Board Representative

- [BBAB-R](#) - Student School Board Representative Policy Guidelines

- [AUB-BBBAA](#)
- [AUB-BBBAA-R](#)
- [AUB-BBBAA-E](#)

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The Committee will review the policy and procedure regarding the student representatives selection and responsibilities. The [MDOE](#) provides guidelines for consideration in identifying the roles and responsibilities of Student Representatives. A sample policy and procedure is included to assist discussion.

Other

- Policy Committee Working Norms
- Informing the Board of the Review of process

Review of the Committee's procedure for receiving comments and feedback At the December 3rd Policy Meeting, Committee members discussed the process for discussion and deliberation during the School Board's first reading of policies. The intent during this time is for Board members to receive policy information, ask clarifying questions and provide feedback regarding the content and substance of the policy in review. Any suggestions for word changes or other editing revisions should be provided to the Policy Committee Chair through written correspondence or by attending the subsequent Policy Committee meeting.

Adjourn Meeting Time:

Next Meeting:

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Policies in need of review/development

- [BCC](#) - Nepotism [MSMA BCC](#)
- [BCB](#) - Board Member Conflict of Interest [MSMA BCB](#)
- [BHC](#) - Board Communication with Staff
- [BBAB-R](#) - Student School Board Representative - January
- [BHC](#) - Board Communication
- [Administration of Naloxone \(Narcan\) in Schools](#)
- Use of Social Media
- [KDA](#) - Public Information Program
- [AC](#) - Nondiscrimination/Equal Opportunity and Affirmative Action
- [ACAA](#) - Harassment and Sexual Harassment of Students
- [ACAA-R](#) - Student Nondiscrimination/Harassment of Students
- [ACAB](#) - Harassment and Sexual Harassment of Employees
- [ACAB-R](#) - Employee Nondiscrimination/Harassment Complaint Procedure
- [ACAD](#) - Hazing
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices
- [BED](#) - Remote Participation in Board Meetings
- [DI/DJ-R](#) - Bidding Purchasing Requirements (We have this under DJE)
- [GCFB/GCFB-R](#) - Recruiting and Hiring of Administrative Staff/Procedures
- [GCSA/GCSA-R](#) - Employee Computer and Internet Use/Procedure
- [IJNDB/IJNDB-R](#) - Student Computer and Internet Use/Procedure
- [JEA](#) - Compulsory Student Attendance
- [JIC](#) - System-Wide Student Code of Conduct
- [JICIA](#) - Weapons, Violence and School Safety
- [JK](#) - Student Discipline
- [JLCB](#) - Immunization of Students
- [JLCD](#) - Administering Medications to Students
- [JLF](#) - Child Abuse Reporting, Prevention, and Education
- [KBF](#) - Parent Involvement with Title I
- [JKF](#) - Disciplinary Removal of Students with Disabilities
- [JJIF](#) - Management of Concussions and Other Head Injuries
- [JLCC](#) - Communicable/Infectious Diseases
- [EEAEEA/EEAEEA-R](#) - Drug and Alcohol Testing of School Bus Drivers/Procedures
- [JLDA](#) - Wellness (ours is [JL](#) - Student Wellness)
- [DIH](#) - Purchasing and Contracting: Procurement Staff Code of Conduct
- [ECB](#) - Pest Management
- [IHBAA](#) - Referral and General Education Interventions
- [IHBG](#) - Home Instruction Program
- [IHBGA](#) - Home Schooling - Participation in School Programs
- [JRA](#) - Student Records and Information
- [JICH](#) - Drug and Alcohol Use
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample)
- [JJI](#) - Selection of Educational Material

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- [IHEDA](#) - Post-Secondary Enrollment Options
- IKE - Promotion, Retention, & Acceleration of Students/Progress Through Grades