



Riverside Cemetery Committee

Draft Minutes

Thursday, October 17, 2024

10:00 a.m.

Cape Elizabeth Town Hall - Jordan Conference Room

Welcome

Chair Bagdasarian opened the meeting at 9:54 a.m.

Roll Call

Frances Bagdasarian, Chair

Diane Brakeley

Wayne Brooking

Debra Lane, Assistant Town Manager

Public Comments

No members of the public were present.

Approval of Minutes – July 17, 2024

Moved by Diane Brakeley and Seconded by Wayne Brooking to approve the minutes of the meeting held on July 17, 2024 as written.

(3 yes) (0 no)

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Request to Purchase

Jessica Govind, 22 Olde Fort Road

Moved by Wayne Brooking and Seconded by Diane Brakeley to approve the request of Jessica Govind to purchase a lot(s) for her parents and sister (sister Krista passed away 50 years ago) based on past residency of the parents (1975-early 2000's). Ms. Govind and her sister Jamyn Dawes currently live in Cape Elizabeth.
(3 yes) (0 no)

Kimberly A. Pierce, Scarborough

Moved by Frances Bagdasarian and Seconded by Diane Brakeley to approve the request of Kimberly A. Pierce to purchase a cremation lot for she (lived in Cape Elizabeth 1971-1987) and her husband based on the past residency of her family, family members living in Cape Elizabeth and buried in Riverside Cemetery. Ms. Pierce was approved to purchase a lot for her father Philip E. Mullin, Sr. on June 4, 2024. Her mother also owns lots.
(3 yes) (0 no)

Leslie A. and Beverley A. White, Scarborough

Moved by Wayne Brooking and Seconded by Diane Brakeley to decline the request of Leslie A. and Beverley A. White to purchase a lot in Riverside Cemetery. Mrs. White (Faunce) lived in Cape Elizabeth 1953-1959, graduating in 1959. Since it's been 65 years since either have lived in Cape Elizabeth after careful consideration the request was denied.
(3 yes) (0 no)

Buyback Request

Carole Tubbs

Moved by Wayne Brooking and Seconded by Diane Brakeley to approve the buyback request of Carole Tubbs, Section GG Lot #7 & #8. Mr. & Mrs. Tubbs were approved to purchase lots July 8, 1999 based on Sgt. Tubbs retirement from a long career with the Cape Elizabeth Police Department and family members living in Cape Elizabeth and owning lots in Riverside Cemetery. Upon moving to Georgia, the Tubbs decided to be buried there.
(3 yes) (0 no)

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Cemetery Fees

At the last meeting, the Riverside Cemetery Committee voted to recommend fee increases for lot purchases and burial fees. The recommendation will go to the Town Council in early 2025 giving advance notice for when the cemetery opens in the spring of 2025. When the meeting is scheduled, the committee will be notified to attend.

Next Meeting

The next 2-3 meetings will be scheduled. Agenda items may include a review of purchasing guidelines for non-residents requesting to purchase.

Adjournment

The meeting was adjourned without objection at 10:40 a.m.

Respectfully Submitted,

Debra M. Lane, Assistant Town Manager