



Riverside Cemetery Committee

Minutes

Tuesday, June 4, 2024

10:00 a.m.

**Cape Elizabeth Town Hall
Lower Level Conference Room**

Welcome

Roll Call

Frances Bagdasarian, Chair
Diane Brakeley
Wayne Brooking

Debra Lane, Assistant Town Clerk

Public Comments

No members of the public were in attendance.

Approval of Minutes – April 3, 2024

Moved by Wayne Brooking and Seconded by Diane Brakeley to approve the minutes of the meeting held on April 3, 2024 as written.

(3 yes) (0 no)

Lot Purchase Requests

David & Sally Magee

Moved by Diane Brakeley and Seconded by Wayne Brooking to approve the request of David and Sally Magee to purchase a cremation lot for themselves. The approval is based on Mr. Magee's past Cape Elizabeth residency of 20+ years. His parents lived in Cape Elizabeth for 50+ years and are buried in Riverside; his brother and wife will be buried with the parents.

(3 yes) (0 no)

Kimberly Pierce

Moved by Wayne Brooking and Seconded by Diane Brakeley to approve the request of Kimberly Pierce to purchase a cremation lot for her father, Philip E. Mullin, Sr. The approval is based on Mr. Mullin's past Cape Elizabeth residency of 26+ years and that he was a former town employee (Director of Public Works) for 5 years. In addition, the Mullin's are related to Murray, McLellan and Jordan families.
(3 yes) (0 no)

Application to Purchase Lots

Following the April 3 meeting, Debra edited the lot purchase application to clarify some of the questions including whether an applicant is a Cape Elizabeth non-resident taxpayer, if family members are current residents and whether family is buried/owns lots in Riverside. Debra will edit the document based on committee feedback.

Lot Purchase Price

The Riverside Cemetery Committee began to discuss lot purchase prices. The current prices (\$750 full size lot, \$400 cremation lot) have been in effect since September 1, 2012.

The committee was provided average lot sales, burial information and a status update on Phase 5 (final phase of expansion at Riverside) expected to be built in FY 2027.

Debra will work with Public Works Director Jay Reynolds on lot and burial pricing for the next meeting. When discussing a potential recommendation to the town council to increase fees the committee will consider the reasons and financial goals.

Next Meeting

Wayne requested a change of the meeting time from morning to late afternoon/early evening. Debra will poll the committee for the next meeting date in approximately one month with a 4:00 p.m. start.

Adjournment

Moved by Wayne Brooking and Seconded by Diane Brakeley to adjourn at 11:34 a.m.
(3 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Assistant Town Clerk