



Riverside Cemetery Committee

Minutes

Tuesday, January 7, 2025

4:00 p.m.

Cape Elizabeth Town Hall - Jordan Conference Room

Roll Call

Frances Bagdasarian, Chair

Wayne Brooking

Debra Lane, Assistant Town Manager

Absent

Diane Brakeley

Public Comments

No members of the public were present.

Approval of Minutes – November 19, 2024

Moved by Wayne Brooking and Seconded by Fran Bagdasarian to approve the minutes of the meeting held on November 19, 2024, as written.

(2 yes) (0 no)

Request to Purchase Lots

Roger D. & Constance W. Weed – Scarborough, ME

Moved by Wayne Brooking and Seconded by Fran Bagdasarian to deny the request of Roger D. & Constance W. Weed to purchase a cremation lot in Riverside Memorial Cemetery. Mrs. Weed lived in Cape Elizabeth from 1946 to graduation in 1964, however there is no residency since, no family living in Cape Elizabeth and no immediate family buried in Riverside, except for one cousin. Given all of the factors, the request was denied.

(2 yes) (0 no)

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Review of Draft Memo to the Town Council Relating to Proposed Fee Increases

Committee members will be present at the January 13 council meeting. If requested, Wayne Brooking will present the item to the council.

Brainstorming Session

Review of guidelines used in reviewing requests to purchase.

Since each situation is different, drafting specific criteria is difficult. The committee would like to hear requests and maintain flexibility in approving or denying them.

The committee did suggest an orientation for new members to include a review of the application to purchase and the worksheet that is used to track the committee decisions. This will provide new members an idea of the reasoning for approvals and denials.

It is understood that new committees may pursue more specific criteria and/or recommend rule changes to the town council that will clarify more specifically the criteria to purchase.

The committee wishes to further discuss this at the next meeting when all members are present.

Next Meetings

Tuesday, February 4, 2025, 9:00 a.m.

Tuesday, March 4, 2025, 9:00 a.m.

Tuesday, April 8, 2025, 9:00 a.m.

Adjournment

After hearing no further comment, the meeting was adjourned without objection at 4:30 p.m.

Respectfully Submitted,

Debra M. Lane, Assistant Town Manager