

**Town of Cape Elizabeth
Recycling Committee
Meeting Minutes
July 1, 2021**

Present: Tim Trachimowicz (TT), Matthew Faulkner (MF), Aubrey Miller (AM), Bruce Rayner (BR), Jennifer MacDonald (JM)

Absent: Stephanie Austin (SA), Kara Lavender Law (KL)

Staff: Jay Reynolds (JR), Director of Public Works

Public/Guests: None

1. Call to Order:

TT called the meeting to order at 7:03 PM.

2. Approval of the June 3, 2021 Draft Meeting Minutes:

The June 3, 2021 meeting minutes were approved as submitted by a roll call vote.

5 Yes, 0 No

3. Citizens Opportunity for Public Comment on Items Not on the Agenda:

No members of the public were in attendance.

4. Committee Member Updates & Correspondence:

MF: Inquired about any updates regarding the bottle filling station at Fort Williams Park. He indicated SA may have more information after meeting with the Fort Williams Park Committee. The committee agreed to revisit this topic at the August meeting.

AM: Discussed the bottle shed donations program. She noted that past recipients included names, numbers, and other contact information within their prior applications. This information could be used to develop a database which would be utilized for outreach for 2021 applications. BR supported the idea of including past applicants in future outreach efforts. TT noted that additional information may be obtainable through Debra Lane, who staffed the bottle shed committee in years past. BR asked if the committee agreed to keep applications focused on youth groups. The committee concurred. MF and the committee discussed the logistics of funds, the distribution of said funds, and how to obtain information on how the funds will be used by each organization. JR made a request that the application form include a question that asks whether the organization would be willing to volunteer on a Saturday at the bottle shed. This is in response to concerns by Recycling Center staff who have indicated a need for additional assistance with the bottle shed during peak times (Saturdays from 10:00 to 2:00 +/-). JM noted that this practice had been performed in prior years. The committee was generally receptive to adding this to the application.

TT noted that KL had recently forwarded an email regarding the Extended Producer Responsibility (EPR) for Packaging initiative. JR and BR noted that this effort has been assigned an LD number with the State (LD 1541).

5. Recycling Center Update:

JR noted that the Recycling Center was operating well. JR also informed the committee that the disposal fees had been updated and went into effect July 1. He noted that the Town Council reviewed all fees and approved several changes, which included some fees at the Recycling Center that had not been updated or changed in over fifteen years.

JR noted that he is still exploring the implementation of a paint recycling opportunity through “Paint Care”, but has not advanced this initiative since the last committee meeting. He anticipates a late summer/fall implementation of this program.

6. Other Business:

JM noted she will not be able to attend the August meeting.

7. Citizens Opportunity for Discussion of Items on the Agenda:

No members of the public joined the meeting.

8. The meeting was adjourned at 7:35 PM.

The next meeting of the Committee will be held on Thursday, August 5, 2021

Respectfully submitted,

Jay Reynolds