

**Town of Cape Elizabeth
Ad Hoc Privacy Advisory Committee
Thursday, May 8, 2025**

Meeting Minutes

Committee Members Present:

Al Romano
Curtis Kelly

Others Present:

Detective Ben Davis, Staff

Committee Members Absent:

Michael Hussey

Call to Order:

Chair Romano called the meeting to order at 6:24pm.

Approve Meeting Minutes from April 10, 2025

Meeting minutes were approved, 2-0

Public Comment Period

None

Discuss potential survey regarding citizens' privacy concerns

Mike previously proposed 8 citizen survey questions. These questions are “IT Centric” and Al believes “personal data” should be defined within the questions.

Curt spoke about citizens' perception of having more surveillance cameras around town in public areas. Al spoke about the future of AI, surveillance, and facial recognition and some downsides of this.

Curt suggested adding a surveillance question, possibly about having surveillance cameras around town. Curt believes there is some value in having surveillance cameras in public spaces. Curt proposed having the following two questions on the citizen survey: “How would you feel about the town having CCTV in all municipal buildings and various public spaces, IE public parks?” and “How would you feel about municipal vehicles with dash cams, officers with body cameras, or license plate scanners?”

Ben proposed having “strongly agree, agree, disagree, and strongly disagree” answers to each question on the survey. Ben also asked that any questionnaire not be posted as a Google Doc. Curt mentioned the town's new webpage and possibly using some of the new features.

Curt wants to keep the survey questions limited to encourage people to take the survey. Curt mentioned asking about PII and defining what PII is for the public. The committee will review the questions at the next meeting when Mike is present.

Discuss redrafting the charge

Ben mentioned that Manager Fox and IT Coordinator Lund will be creating an outline of what the committee is responsible for, what the IT department is responsible for, and where the responsibilities overlap. Curt suggested that the entire committee be involved in this process.

Curt again asked that IT Director Lund attend the monthly meetings.

Adjournment

7:04pm

Respectfully Submitted,

Ben Davis