

## PLANNING BOARD WORKSHOP

TO: Cape Elizabeth Planning Board  
FROM: Maureen O'Meara, Town Planner  
DATE: November 27, 2024  
SUBJECT: December 3, 2024 Planning Board Workshop

The Cape Elizabeth Planning Board will hold a workshop on **Tuesday, December 3, 2024**, beginning at 7:00 p.m. in the Jordan Conference Room, Town Hall.

### WORKSHOP AGENDA

- 7:00 1. **Jordan Farmstand site plan amendment.** The William Jordan farm would like to discuss a site plan amendment to redefine the parking for the farm stand located at 19 Wells Rd (R5-30).
- 7:20 2. **126 Spurwink Ave Site Plan Change of use.** Abdul Mayer would like to discuss a site plan amendment for a change of use for the property located at 126 Spurwink Ave (U29-65) from school to rooming house.
- 8:00 3. **Contract Zoning.** At the October 16, 2024 meeting, the Town Council referred to the Planning Board a Contract Zoning Amendment for review.
- 9:15 4. **Planning Board logistics.** The Planning Board will discuss meeting logistics, the work of related committees, Chair succession, and training.

Public Comment: Members of the public are strongly encouraged to submit written comments addressing workshop items. All written comments shall be submitted to the Town Planner for distribution to the Planning Board and placed in the public file. An opportunity for members of the public to speak at workshops is not available.

NOTE: The times on this agenda are approximate and are intended for the convenience of the applicants; however, your time could be called earlier or later than the indicated time.

Cc: Town Manager