

PLANNING BOARD WORKSHOP

TO: Cape Elizabeth Planning Board
FROM: Maureen O'Meara, Town Planner
DATE: December 31, 2024
SUBJECT: January 7, 2025 Planning Board Workshop

The Cape Elizabeth Planning Board will hold a workshop on **Tuesday, January 7, 2025**, beginning at 7:00 p.m. in the Jordan Conference Room, Town Hall.

WORKSHOP AGENDA

- 7:00 1. **Purpoodock Club Seasonal bathroom site plan amendment.** The Purpoodock Club would like to discuss an amendment to the previously approved site plan to install a seasonal bathroom located at 300 Spurwink Ave (R4-3).
- 7:20 2. **Cape Community Arena/Gull Crest Site Plan Amendments.** The Cape Community Area Group would like to discuss amendments to the Gull Crest site plan related to the Cape Community Arena located on Gull Crest Drive (R5-2).
- 7:45 3. **Supplemental LD 2003 Amendments.** At the December 9, 2024 meeting, the Town Council has referred to the Planning Board Supplemental LD 2003 Amendments. Enclosed are Supplemental LD 2003 amendments, Town Council memo 11-25-2024, and comments from Code Enforcement Officer Ben McDougal. See also [LD 2003 Amendments adopted by the Town Council November 13, 2023](#) and the [LD 2003 Rule](#).
- 8:55 4. **Planning Board Caucus/FOAA.** The Planning Board will discuss nominations for Chair and Vice-Chair for calendar year 2025.
- 9:10 5. **Planning Board logistics.** The Planning Board will discuss meeting logistics, calendar year 2025 meeting calendar, the work of related committees, and training.

Public Comment: Members of the public are strongly encouraged to submit written comments addressing workshop items. All written comments shall be submitted to the Town Planner for distribution to the Planning Board and placed in the public file. An opportunity for members of the public to speak at workshops is not available.

NOTE: The times on this agenda are approximate and are intended for the convenience of the applicants; however, your time could be called earlier or later than the indicated time.

Cc: Town Manager