

PLANNING BOARD WORKSHOP

TO: Cape Elizabeth Planning Board
FROM: Maureen O'Meara, Town Planner
DATE: July 27, 2022
SUBJECT: August 2, 2022 Planning Board Workshop

The Cape Elizabeth Planning Board will hold a workshop on **Tuesday, August 2, 2022**, beginning at 7:00 p.m. in the Jordan Conference Room, Town Hall.

WORKSHOP AGENDA

- 7:00 1. **1231 Shore Road Day Care Site Plan Amendment.** Lisa Burleson would like to discuss a change of use amendment from office to day care facility for the existing building located at 1231 Shore Rd (U22-82).
- 7:40 2. **Planning Board status update.** The Planning Board will discuss meeting logistics, the work of related committees and training.

NOTE: The submission deadline for the September 6th workshop is noon, Friday, August 19th.

Public Comment: Members of the public are strongly encouraged to submit written comments addressing workshop items. All written comments shall be submitted to the Town Planner for distribution to the Planning Board and placed in the public file. An opportunity for members of the public to speak at workshops is not available.

NOTE: The times on this agenda are approximate and are intended for the convenience of the applicants; however, your time could be called earlier or later than the indicated time.

Cc: Town Manager