

PLANNING BOARD WORKSHOP

TO: Cape Elizabeth Planning Board
FROM: Maureen O'Meara, Town Planner
DATE: May 31, 2023
SUBJECT: June 6, 2023 Planning Board Workshop

The Cape Elizabeth Planning Board will hold a workshop on **Tuesday, June 6, 2023**, beginning at 7:00 p.m. in the Jordan Conference Room, Town Hall.

WORKSHOP AGENDA

- 7:00 1. **Project Submission Amendments.** The Planning Board has requested a referral from the Town Council to prepare amendments to update submission deadlines and digital submission of materials.
- 8:00 2. **Planning Board logistics.** The Planning Board will discuss items such as meeting schedule, meeting logistics, the work of related committees, and training.

Public Comment: Members of the public are strongly encouraged to submit written comments addressing workshop items. All written comments shall be submitted to the Town Planner for distribution to the Planning Board and placed in the public file. An opportunity for members of the public to speak at workshops is not available.

NOTE: The times on this agenda are approximate and are intended for the convenience of the applicants; however, your time could be called earlier or later than the indicated time.

Cc: Town Manager