

Town of Cape Elizabeth
Fort Williams Park
Playground Sub-Committee Meeting Minutes
Monday, December 16, 2024

Present: Curtis Kelly (CK), Doreen Theriault (DT), Kathy Raftice, (KR) Community Services and Fort Williams Park Director, Andrea Southworth, (AS) Friends of Fort Williams and Jeff Tarling (JT)

Public: Jeff Kleiman, 21 Westminster Terrace and Hannah White, 13 Rocky Hill Rd

Call to Order: KR called meeting to order at 5:30 pm

DT motion to approve July 2, 2024 minutes, second by CK, motion passes (2 – Yes, 0 – No).

KR explained the bid process and introduced Sashie Misner, Landscape Architect. KR shared that she and Sashie had met the previous Friday to discuss the history of the committee and our goal of creating a new playground at Fort Williams Park. KR asked everyone in attendance to introduce themselves and then share what they hope to see in the design. Some concepts brought forth include: to complement the Children's Garden, low maintenance, handicap accessibility, not too fancy, functional, use of natural resources, multi-age, something iconic that people will remember, creative play, tailored for the location, representing a town of fishermen and farmers so embrace that, a child performance area, seating, shade, climbing elements, swings, landscaping, phases, native plants, connected to the land, rocks & trees, high quality, entrance, wayfinding, durability, something nautical, binocular/signal scope, fencing or hedges, addressing senses. Throughout the sharing, Sashie asked questions to clarify and understand everything presented. There was a discussion on fundraising. KR will discuss with the Town Manager however, goal is to start and work within the budgeted amount. Next steps: Sashie will research the need for a survey and get back to KR.

Meeting adjourned at 7:00 pm.

Respectfully submitted,
Kathy Raftice