

**FORT WILLIAMS PARK COMMITTEE
MONTHLY MEETING AGENDA**

DATE: Thursday, November 21, 2024 @ 6:00 PM

LOCATION: Cape Elizabeth Community Center

Agenda Items:

6:00 Call to Order – Lauren Springer, Committee Chair

6:05 Public Comment Opportunity for Discussion of Items Not on the Agenda

6:10 Approval of October 17, 2024 Draft Minutes

6:15 Friends of Fort Williams Update – Andrea Southworth

6:30 Fort Williams Update – Kathy Raftice

- Pond RFP Bid Update
- Race & Walk requests for 2025
- Playground Design RFP out/due back 11/19
- UPP Update
- Budget Discussion

7:15 Public Comment Opportunity for Discussion of Items on the Agenda

7:30 Adjournment

Rules for Public Participation at Meetings:

Persons wishing to address topics on the agenda may do so following introduction of the item by the chairman and prior to the Committee discussion. Any person wishing to address the Committee shall signify by raising their hand. When recognized by the chairman, the speaker shall give his or her name and affiliation, if applicable. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the members present.

Persons wishing to address topics not on the agenda may do so following the Call to Order and the approval of any applicable meeting minutes. On each meeting agenda, there will be an item titled “Public Comment”, which shall be placed directly after the approval of any meeting minutes.

The chairman shall ask if there are any members of the public who wish to speak. Any person wishing to address the Committee shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

In the event there is a topic of interest to many persons, or if the Committee members wish to solicit public comment on a particular issue a separate meeting or public forum may be scheduled. Rules of the meeting or forum will be discussed by the Committee and published prior to the meeting or forum.

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