

**Town of Cape Elizabeth
Fort Williams Park Committee
Meeting Minutes
Thursday, June 17, 2021**

Present: Jim Kerney (JimK), Jon Dienstag (JD), Suzanne McGinn (SM), Mark Russell (MR), Lauren Springer (LS) and Doreen Theriault (DT)

Absent: Ken Pierce

Staff: Kathy Raftice (KR), Community Services and Fort Williams Park Director, Andrea Southworth, (AS), Friends of Fort Williams

Call to Order: Chair, Jim Kerney called meeting to order at 7:02 pm. JimK complimented CECS for Sounds by the Sea article in the Cape Courier and pleased to see the Stone Wall work and the return of the chain by the lighthouse.

Approval of May 13 & May 27 Draft Minutes: SM motion to accept, DT second, draft minutes approved as submitted. (4 – Yes, 0 – No). (JD & MR arrived after vote.)

Public Comment Opportunity for Discussion of Items on the Agenda:

None

Communications received:

KR shared that the gentlemen who previously offered to donate a birdhouse had submitted description and photos. Pole diameter is 4 x 4 inches, sits approximately 8 feet off the ground and is 36 x 36 inches. Shared the photo. All 4 in attendance fine with the donation. JimK suggests we contact Terri Anne Scriven and make sure ok and move forward.

Master Plan Update/Town Council Update:

JimK provided a snapshot on the Town Council Meeting on Monday. He shared the Executive Summary, his presentation and was followed by the presentation by Richardson & Associates. JimK did receive some thank you notes from Councilors noting they were looking forward to the workshop. JimK has asked vendor to put package together as close to final as possible for discussion with the Council at the August workshop. KR has submitted all documents to the website and should be on the Fort Williams Park website for public viewing.

FOF Update:

AS shared the slide hillside work to begin in early July and area to be blocked off. AS will put signage up and an article in the Cape Courier explaining work. KR asked how they will be entering and AS will work with CC to coordinate the opening of the gate by the pond so vendor can safely enter. JimK mentioned the work to the hillside by the Parade Ground Parking Lot.

Great job! KR mentioned the Garden Tour and made sure no problem with the location of the sign up in relation to the slide work.

FWP Update:

KR shared CC and she have discussed the SafeBAE walk and all in agreement. Graduation went very well, very hot but all good. The Wild Bees group program at the end of the parade ground went fine. KR met with Maine Line Fence on additional fencing on the south end of the Cliff Walk. They additionally were pricing the post and chain fence on the lighthouse property to match the fencing by the pedestrian improvement and the Central Parking Lot. JimK feels matching would be better so we will get the price. KR brought all up to date on the new ranger hire. Bench discussion. Wording agreed upon. Some of the former members would like to attend the dedication. KR will make sure that happens.

Public Comment Opportunity for Discussion of Items Not on the Agenda:

None

The meeting was adjourned at 7:28 pm.

Next meeting: Thursday, August 19, 2021 @ 7:00 pm

Respectfully submitted,
Kathy Raftice