

**Town of Cape Elizabeth**  
**Fort Williams Park**  
Playground Sub-Committee Meeting Minutes  
Tuesday, April 2, 2024

**Present:** Curtis Kelly (CK), Kathy Raftice, (KR) Community Services and Fort Williams Park Director, Andrea Southworth, (AS) Friends of Fort Williams and Jeff Tarling, (JT) Tree Warden, Town of Cape Elizabeth

**Public:** Hannah White, (HW) 13 Rocky Hill Rd

**Call to Order:** KR called meeting to order at 5:38 pm

KR began the meeting with a summary of the previous meeting's discussions. She also mentioned the budget meetings and the positive feedback received for the playground. For the April meeting the group was asked to come back with the top 5 items they would want to see as part of the new playground. The lists included, swings (ADA accessible, multiage, saucer), climbing ropes/nets, natural climbing features (boulders, rocks, surplus materials from town), balance structures, teeter totter/seasaw, mud kitchen, a feature to tie in the uniqueness of Fort Williams (lighthouse tower, boat) and slides. There was a lot of discussion on the placement, accessibility, colors, and textures. Everyone agreed that natural colors would be the best fit for the landscape. It was also agreed there would need to be some shade available and picnic tables or benches. AS suggested that trees may be a nice addition. Continued discussion on the importance of the coordination with the Children's Garden and the possibility of implementing in phases. JT suggested a site visit with a designer as the next step. He will reach out to landscape architect, Regina Leonard to attend the May site visit meeting.

**Next meeting: Site Meeting, Tuesday, May 7, 2024 @ 5:30 pm**

Respectfully submitted,  
Kathy Raftice