

Town of Cape Elizabeth
Community Services Committee
Meeting Minutes
12/11/24

Attending: Becky Bryant (BB), Jill Palmore (JP), Megan Roy (MR2), and Christine Syska (CS)

Absent: Andrea Ernst, Terri Patterson and Megan Rogers

Meeting opened at 5:35 pm - Kathy Raftice

Public Comment & Correspondence - None

Approval of draft minutes from November 13, 2024

Motion by CS to approve minutes, second by JP. Motion passed (4 – Yes, 0 – No).

CECS Updates

KR began meeting by explaining that this was to be Terri Patterson's final meeting. She has been on the committee for 9 years and has been an active and valued member. She always provided open sharing of information and we will miss her. JP will bring her thank you gift. KR shared the success of the recent tree lighting at town center. KR also shared the next registration information and that Susan Frost had worked on the suggestion to enroll in second sessions with a payment plan. BB commented that she was impressed that we were able to act so quickly on this request. KR is presently working the FY26 budget due January 16. KR commented on the exterior work that is happening and the heating system. CECS will close at noon on Christmas Eve, pool and fitness will be open until 2:30 pm. KR shared the winter weather closing process and our ability to send time-sensitive texts.

Youth – Susan Frost & Dana Hatton

KR provided an update on basketball (travel, skills and house league) and her recent meeting with Cape Hoops. KR discussed the arrangements with the Cape Ice Rink and provided an update on the opening of the rink. KR had a meeting with Jeff Thoreck, Athletic Director CEHS and parents about a Middle School volleyball team next year. CECS will work with CEMS.

Adults – Linda Strunk

KR shared that all the paperwork submitted for CECS to begin processing passports. There will be a calendar for folks to reserve a slot. Linda will finalize days and times and then communicate to public. Goal to begin in February.

Seniors/Marketing – Jane Anderson

Jane has been working with the school department (Bridges). Dinner and show went very well. The seniors were very impressed with the students. She began the “Learn to play cribbage” series. Seven seniors participated and asked to play more so Jane has set up a schedule! The Stone Mountain Arts Center trip was its usual success and the Boston Titanic Artifacts Exhibition and Tree Lighting at Sandy Hill Farm have sold out!

Pool & Fitness – Andrew Kemp

With the start of the high school season comes the Friday afternoon/evening swim meets. Schedule has changed to reflect. Andrew is working on obtaining two new pieces of equipment for the fitness center (treadmill & climbmill). Both expected in early January.

Cape Care – Kelly Phinney

Preschool and PreK going well. BB asked about staffing. KR shared the need is for aftercare adult coverage. Vacation camp for 12/30 & 12/31 struggling with registrations, if too low will unfortunately have cancel.

Fort Williams/PHL Update

KR provided an update on the pond. Vendor selected, meetings have begun and work should begin in early January.

Playground Design Update – vendor selected and meeting with committee scheduled for Monday, December 16 to jumpstart the project.

FWPC meeting on Thursday, December 12.

PHL volunteer “thank you” brunch was a success. Rosanne Rogers and KR have begun meetings with vendors for next season. KR shared that covers should be on the exterior windows soon with new windows coming next spring. She has met with a vendor to replace the rug in the gift shop and wreath update and wreaths for the exterior of the Keeper’s Quarters and gift shop.

Meeting adjourned at 6:46 pm.

Respectfully submitted, Kathy Raftice