

**Town of Cape Elizabeth
Community Services Committee
Meeting Agenda**

Meeting: Community Services Committee

Date: Wednesday, December 11, 2024

Time: 5:30 – 6:30 pm

Place: Community Services Building

- 1. Public Comment**
- 2. Approval of draft minutes from November 13, 2024**
- 3. Correspondence**
- 4. Agenda Items**
 - **CECS Department Updates**
 - **Ft Williams and PHL Update**
- 5. Adjournment**

Public Participation

Speaking on topics on the regular meeting agenda

After the public comment period has been opened, any person wishing to address the Committee shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address, prior to making other comments. All remarks should be addressed to the Committee. Comments shall be limited to three minutes per person. The time for public comments is limited to 15 minutes per agenda item. The chair may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Committee has begun its deliberations on an item, no person shall be permitted to address the Committee on such item.

Speaking on topics not on the regular meeting agenda

Persons wishing to address the Committee on an issue or concern local in nature, not appearing on the agenda, may do so at a regular Committee meeting during any public comment period. Any person wishing to address the Committee shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address. Comments in each comment period shall be limited to three minutes per person and 15 minutes total.

Decorum

Persons present at Committee meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting.