

TOWN OF CAPE ELIZABETH MEETING AGENDA

MEETING: Diversity, Equity, and Inclusion Subcommittee Workshop–Knowledge & Systems

DATE: Friday, February 23, 2024

TIME: 12:00 - 1:00 pm

PLACE: Thomas Memorial Library Conference Room

ATTENDEES: Heather Drake, Regan St Pierre, Sarah Clinton

1. Call to order
2. (Systems) Determine how best to have DEI Committee representation at various town meetings and how to increase awareness of the benefits of DEI work at all levels
3. (Knowledge) Determine next steps for working with CEHS to engage a student in an Extended Learning Opportunity (ELO) that allows the committee to collect information and data from residents of Cape Elizabeth about the culture of the town and how, if at all, they would like to see the town's culture evolve
4. (Knowledge) Discuss how to ensure gravitas of any survey/instrument the Committee is associated with; how to control for bias; ensure any survey is defensible and actionable; whether to engage a review board; discuss whether to consult Muskie School
5. Adjournment