



School Board
Policy Committee Agenda

Tuesday, August 25, 2026 4:00 PM

Location: Town Hall - Wm. Jordan Conference Rm, 320 Ocean House Rd Cape Elizabeth

Introductions & Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Notice to the public: The purpose of Board Standing Committees is to conduct the work of the School Board. Because there is no public comment at policy committee meetings, questions and comments regarding policies can be directed to policy committee members outside of policy committee meetings. Email addresses for school board members can be found on the [Cape Elizabeth School Department website](#).

Committee Members present:

Others present:

Old Business - No Old Business

New Business

BEDH - Public Participation

Policy BEDH was last reviewed by the Board in 2023. In light of a recent court preliminary finding and to provide clear guidance to Board members, the Chair and the public, updates to the policy will be considered. While ensuring the right to free speech under the First Amendment, Boards may impose reasonable time, place and manner restrictions on expressive activity during the public comment period to ensure that the Board's business meeting is not disrupted and to ensure compliance with confidentiality and privacy laws.

JLF - Reporting Child Abuse and Neglect

Policy JLF was last reviewed by the Board in 2020. Recommended language aligns the

policy with updates to recent changes in the mandated reporting law (2026). Changes include:

1. All school personnel are designated as mandated reporters;
 2. Reports must be made within 24 hours of known or suspected abuse or neglect;
 3. Whenever possible, the person with first-hand information about the suspected child abuse or neglect must make the report; and
 4. School volunteers reporting obligations are addressed separately from school personnel.
- JLF-R - Reporting Child Abuse, Including Sexual Abuse, and Neglect Procedure
 - JLF-E - Suspected Child Abuse, Including Sexual Abuse, and Neglect Report Form

JLFA - Sexual Abuse Prevention and Response

Given the changes in policy JLF and supporting documents, JLFA can be removed from the policy manual. This is recommended by MSMA.

Other Business

- Meeting dates for SY 2026-27

Policy Committee meetings will be held on the third Tuesday of every month at 8:30 am in the Jordan Conference Room at the Cape Elizabeth Town Hall. The exact dates for the 2026-2027 school year appear below.

- Upcoming policies

JKAA - Use of Physical Restraint and Seclusion

JKAA-R - Procedures on Physical Restraint and Seclusion

IKFA - Early Graduation

EBCF - Use of Automated Emergency Difibrillators

Adjourn Information Adjourn Meeting Time:

Next Meeting: September 15, 2026 at 8:30 am

Policy Committee meetings will be held on the third Tuesday of every month at 8:30 am in the Jordan Conference Room at the Cape Elizabeth Town Hall. The 2026-2027 school year meetings are as follows:

Sept 15 Feb 16
Oct 20 Mar 16
Nov 17 Apr 20
Dec 15 May 18
Jan 19 Jun 15

Purpose and Charge of the Policy Committee

Purpose Document

Policies in need of review/development (dates of last revision)

- [AD/AD-R](#) - Educational Philosophy (11/13/12) Required
 - [AD MSMA](#)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [CB](#) - School Superintendent
- [EBCF](#) - Use of Automated Emergency Defibrillators (2026)
- [ECB](#) - Pest Management (2/12/19)
- [GCOA](#) - Supervision and Evaluation of Professional Staff (9/10/13)
- [GCOC](#) - Evaluation of Administrative Staff (9/10/2013)
- [GDO](#) - Evaluation of Support Staff (9/10/2013)
 - [Dayton GDO](#)
- [ICAA](#) - Religious Holidays (9/10/2013)
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBB](#) - Gifted and Talented (9/10/2013)
 - [MSMA IHBB](#)
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [IJJ](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades (9/12/17)
- [JEA](#) - Compulsory Student Attendance (1/14/14)
- [JHB](#) - Student Truancy (2014)
- [JIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [JICH](#) - Drug and Alcohol Use (11/18/14)
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [JCAA](#) - Use of Physical Restraint and Seclusion (2021)
 - [MSMA JCAA](#) - 2025
 - CESD [JCAA-R](#)
 - [MSMA JCAA-R](#) - 2025
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)

Members reviewed the purpose and charge of the committee.