

## **TOWN OF CAPE ELIZABETH MEETING MINUTES**

### **APPROVED**

MEETING: Diversity, Equity, and Inclusion Committee

DATE: Wednesday, March 12, 2025

TIME: 6:00 p.m.

PLACE: Thomas Memorial Library Community Room

PRESENT: Sarah Clinton, Regan St. Pierre,, Monica Malcomson, Nancy DellaMattera, Christina McAnuff (Chair,) Rachel Davis, secretary; Penny Jordan, Town Council Chair

ABSENT: Kara Lavender Law

1. Call to order: Christina called the meeting to order at 6:08 p.m.
2. Vote to adopt minutes from the February 12, 2025 meeting
  - a. Regan made a motion to adopt the minutes
  - b. Seconded by Sarah
  - c. Vote: unanimously approved
3. Summary of the March 5 workshop: attendees shared a summary of the brainstorming session that took place on March 5, including recommendations on revising the Committee's mission, name, and charge
  - a. In discussion, the Committee settled on the name change to the Accessibility and Inclusion Advisory Committee
  - b. The mission was stated as "to advocate for a welcoming, accessible and inclusive place to live, work, and visit."
4. Discussion of the Committee's work as related to Town Council goals
  - a. The Committee reviewed the Town Council goals and identified areas of alignment with the Committee's goals
5. April Town Council Meeting Presentation plans
  - a. The Committee discussed creating a brief slide show to highlight the history and work of the Committee to date, and proposing the new name and revised charge. The date of the Council meeting is April 14.
6. New business: none
7. Adjourn
  - a. Motion to adjourn: Sarah made a motion to adjourn
  - b. Seconded by: Nancy
  - c. Discussion: none
  - d. Vote: Unanimously approved
  - e. Meeting adjourned at 7:33 pm

Minutes respectfully submitted by Rachel Davis, 4/1/25