



School Board Policy Committee Agenda

Wednesday, October 15, 2025 8:30 AM

Location: Jordan Conference Room, 320 Ocean House Road Cape Elizabeth

Introductions & Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Notice to the public: The purpose of Board Standing Committees is to conduct the work of the School Board. Because there is no public comment at policy committee meetings, questions and comments regarding policies can be directed to policy committee members outside of policy committee meetings. Email addresses for school board members can be found on the [Cape Elizabeth School Department website](#).

Committee Members present:

Others present:

Old Business

[BIA](#) New Board Member Orientation

Policy BIA was last reviewed by the Board in 2013. Recommended language additions provide clarity to FOAA training obligations, address social media use, and provide a relevant cross-reference. The committee decided to gather information from other districts, and will review the policy again at the October meeting.

[BIB](#) Board Member Development Opportunities

Policy BIB was last reviewed in 2013. Minor recommended language changes provide greater clarity for board members. The committee decided to gather information from other districts, and will review the policy again at the October meeting.

New Business

[JICJ](#) Student Use of Cell Phones and Other Electronic Devices

Policy JICJ was last reviewed in 2021. The School Board has requested that the Policy Committee review the policy in light of recent community interest in the use of cell phones and other electronic devices at school.

Other Business

[EBCF](#), [EBCF MSMA Sample Policy](#) Use of Automated Defibrillators

[FA](#) Facilities Development Goals/Priority Objectives

[GA](#) Personnel Goals

Adjourn Information Adjourn Meeting Time:

Next Meeting:

Policy Committee Meetings are held on the third Wednesday of each month from 8:30am-9:30am.

November 19, 2025 March 18, 2026

December 17, 2025 April 15, 2026

January 21, 2026 May 20, 2026

February 18, 2026 June - TBD

Purpose and Charge of the Policy Committee

[Purpose Document](#)

Policies in need of review/development (dates of last revision)

- [ACAD](#) - Hazing (11/10/20)
- [AD/AD-R](#) - Educational Philosophy (11/13/12) Required
 - [AD MSMA](#)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [BEDG](#) - Minutes (4/9/13)
- [BIA](#) - New Board Member Orientation (4/9/13)
- [BIB](#) - Board Member Development Opportunities (4/9/13)
- [CB](#) - School Superintendent
- [CHD](#) - Administration In the Absence of Policy
- [EBCF](#) - Use of Automated Emergency Debrillator (6/11/13)
 - [MSMA Sample](#)

- [ECB](#) - Pest Management (2/12/19)
- [GDO](#) - Evaluation of Support Station Dayton GDO
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [IJJ](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades (9/12/17)
- [JEA](#) - Compulsory Student Attendance (1/14/14)
- [JHB](#) - Student Truancy (2014)
- [JIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [JICH](#) - Drug and Alcohol Use (11/18/14)
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)
- [JLF](#) - Child Abuse Reporting, Prevention, and Education (3/10/20)

Members reviewed the purpose and charge of the committee.